



CONTRA COSTA COUNTY FIRE CHIEFS

March 19, 2024

The Honorable Bill Dodd
California State Senate
State Capitol, Room 7610
Sacramento, CA 95814

Re: **SUPPORT SB 1159**

Dear Senator Dodd,

The Contra Costa County Fire Chiefs Association is proud to support SB 1159, which is intended to facilitate our urgent need for wildfire risk reduction in California through roadside vegetation management projects.

SB 1159 directs the California Natural Resources Agency and the Office of Planning and Research to consider adding roadside vegetation management projects to the list of categorically exempt projects under CEQA. By streamlining the environmental review process for these projects, SB 1159 will enable more efficient and cost-effective implementation of crucial wildfire prevention measures.

Roadside ignitions pose a significant threat to our communities and are made worse by the presence of dry vegetation capable of carrying fast moving fire. Implementing vegetation management along roadsides, in addition to prescribed burns, strategic fuel breaks, and home hardening, is essential for reducing the spread of wildfires and protecting both built and natural environments.

Current CEQA requirements for roadside vegetation management projects are time-consuming and expensive, limiting the scale of necessary wildfire risk reduction efforts. SB 1159 addresses this challenge by recognizing roadside vegetation management as a legislative priority and advocating for its inclusion on the list of categorically exempt projects under CEQA guidelines.

In conclusion, we are proud to support SB 1159 to enhance our state's wildfire resilience efforts. By facilitating the implementation of roadside vegetation management projects, we can effectively reduce the risk of destructive wildfires and safeguard our communities and ecosystems. Thank you for your attention to this important matter.

Sincerely,

Dave Winnacker

Dave Winnacker
Fire Chief
Moraga-Orinda Fire District

President
Contra Costa County Fire Chiefs Association



RODEO-HERCULES FIRE PROTECTION DISTRICT
1680 REFUGIO VALLEY ROAD, HERCULES, CALIFORNIA 94547
(510) 799-4561 FAX: (510) 799-0395

REGULAR BOARD MEETING MINUTES
April 10, 2024

1. CALL TO ORDER/ROLL CALL (0:11) Directors Delano Doss, Marie Bowman, Charles Davidson and Robyn Mikel present in person and Director Steve Hill attending remotely via Zoom.
2. PLEDGE OF ALLEGIANCE (0:26) Motion to move agenda items 3 and 4 to after closed session made by Vice Chair Bowman. Seconded by Director Mikel. Motion passes (5-0)
3. ADJOURN TO CLOSED SESSION (2:28)
4. RECONVENE IN OPEN SESSION/CLOSED SESSION REPORT OUT (4:04) Nothing to report out.
5. CONFIRMATION OF THE AGENDA (4:36) Motion made by Vice Chair Bowman to move item 17 to 19 and item 4 is presented when the guest arrives to the meeting. Seconded by Director Mikel. Motion carried.

Roll Call Vote (5-0)

Davidson	Yes
Bowman	Yes
Mikel	Yes
Hill	Yes
Doss	Yes

6. CAPTAIN CHUCK COLEMAN PROCLAMATION (5:10) Recognition of Captain Coleman's 38 years of service to the district.
7. ANNOUNCEMENTS OF DISTRICT EVENTS (11:18) None.
8. REVIEW OF CORRESPONDENCE TO THE BOARD (12:03) Letter from River Delta re: donated vehicle.
9. PUBLIC COMMUNICATIONS ON ITEMS NOT ON THIS AGENDA (13:22)

Public Comment

Robert Baum
Tara Shaia
Maureen Brennan
Tanya Little
Frank Grimsley
Derek Cochnauer

10. CONSENT CALENDAR (26:26) Motion to approve the consent calendar made by Vice Chair Bowman, with amendments to the March 27 Special Meeting minutes to remove parts of the minutes and replace with verbiage from the Report on CSDA Key Learnings Workshop. Seconded by Director Mikel. Motion carried.

Roll Call Vote (5-0)

Davidson	Yes
Bowman	Yes
Mikel	Yes
Hill	Yes
Doss	Yes

11. PRESENTATION OF COVID CHECK BY SUPERVISOR GLOVER’S OFFICE (32:15)

12. SPECIAL ORDER OF BUSINESS: DISTRICT STRATEGIC PLAN AND SUSTAINABILITY EFFORTS (36:51) Chief Despain reported that the Request for Proposal (RFP) for contracted fire services had received no responses from public agencies. Chief Ramirez clarified that the RFP was intended to invite public agencies to apply, and a private marketing firm had shown interest. The team agreed to revisit the idea of engaging a public relations agency to aid in community outreach once a decision on the RFP had been made. Hercules and Mike discussed the proposal and process of potential annexation with the Contra Costa Fire Protection District. Mike outlined the steps of gathering information, presenting findings, and moving forward if the board decides to proceed. It was suggested to include a board representative in the initial meetings with Con Fire for better community representation.

Public Comment

Maureen Brennan
 Robert Baum
 Tanya Little
 Tara Shaia
 Frank Grimsley
 Darren Johnson
 Chuck Coleman
 John Bischoff
 Derek Cochnauer
 Brian Solidum

Director Hill motioned to direct RHFD staff to enter into discussions with staff from Con Fire to ascertain potential financial, personnel, and service delivery impacts (pros and cons) and bring information back to the RHFD Board for evaluation. Seconded by Director Mikel. Motion carried 4-1.

Roll Call Vote (4-1)

Davidson	Yes
Bowman	Abstain
Mikel	Yes
Hill	Yes
Doss	Yes

13. REQUIRED REPORTING OF STATE MANDATED INPECTIONS (1:40:50) CSG
Consultant/Inspector George Apple discussed the ongoing efforts to ensure fire safety and compliance in the district's schools and buildings, highlighting the challenges of maintaining fire sprinkler and alarm systems. He outlined the strategic goal for the coming years, which includes an increased focus on maintenance of commercial fire sprinkler systems and annual inspections of high-risk occupancies. Vice Chair Bowman made a motion to approve Resolution 2024-08. Seconded by Director Davidson. Motion passed unanimously.

Roll Call Vote (5-0)

Davidson Yes
Bowman Yes
Mikel Yes
Hill Yes
Doss Yes

14. PUBLIC HEARING (1:54:22) Measure O CPI increase proposed of 2.4%, increasing the parcel tax from \$245 to \$251 for the 2024-25 fiscal year. Motion made by Vice Chair Bowman to adopt Resolution 2024-09. Seconded by Director Hill. Motion passed unanimously.

Roll Call Vote (5-0)

Davidson Yes
Bowman Yes
Mikel Yes
Hill Yes
Doss Yes

15. PRESENT, REVIEW, AND APPROVE INTERIM FIRE CHIEF CONTRACT (2:00:46)
Motion made to accept Resolution 2024-10 by Vice Chair Bowman and seconded by Director Mikel. Motion passed unanimously.

Public Comment

Tanya Little

Roll Call Vote (5-0)

Davidson Yes
Bowman Yes
Mikel Yes
Hill Yes
Doss Yes

16. FIRE CHIEF’S REPORT (INFORMATION) 10 MINUTES (2:04:27)

17. STAFF REPORTS (2:19:25) Nothing to report.

18. BOARD MEMBER REPORTS (2:19:37) Lafco holding an election for a board seat, two candidates on the ballot. The board met to prioritize next steps from the CSDA conference and created a report on key learnings. Motion to approve the recommendation in the report made by Vice Chair Bowman and seconded by Director Mikel. Motion carried.

Roll Call Vote (5-0)

Davidson	Yes
Bowman	Yes
Mikel	Yes
Hill	Yes
Doss	Yes

Ad hoc committees that are recommended to be created include the Strategic Plan ad hoc committee, the Board Orientation/Onboarding ad hoc committee, the Community Engagement ad hoc committee, and a financial committee that will be integrated into the Budget ad hoc committee that already exists.

19. MEASURE O OVERSIGHT COMMITTEE (2:29:56) Maureen Brennan discussed the intended allocation of Measure O funds and her taking on the secretarial and chairperson positions.

20. LOCAL 1230 COMMENT (2:34:54) John Bischoff appreciated the board’s support on the annexation vote, Chuck's retirement, and upcoming meetings for contract extensions and negotiations.

21. REQUEST FOR FUTURE AGENDA ITEMS (2:36:40)

- County tax allocation from Phillips 66 to RHFD, including historical allocations.
- Any other state or federal mandates board should be aware of
- Sponsor community cleanup day

Motion made by Chair Doss to make strategic planning and sustainability efforts transparent and an ongoing special order of business. Seconded by Vice Chair Bowman. Motion carried.

Roll Call Vote (5-0)

Davidson	Yes
Bowman	Yes
Mikel	Yes
Hill	Yes
Doss	Yes

22. ADJOURNMENT Meeting adjourned at 9:43 p.m.

**7800| General Fund Rodeo Hercules Fire District
Transmittal Report
April 2024**

2:09 PM

05/03/2024

Date	Num	Name	Memo	Account	Amount
Apr 24					
04/01/2024	April 2024	The Standard	April 2024	1060 · Group Insurance	-580.00
04/01/2024	W4102379YD	American Messaging	April 2024	2110 · Communications	-38.17
04/01/2024	May 2024	American River Benefit Administrators	May 2024	1060 · Group Insurance	-774.18
04/01/2024	24544	IEDA INC	April 2024	2310 · Professional/Specialized Servic	-1,820.02
04/01/2024	21484	Townsend Public Affairs	April 2024	2310 · Professional/Specialized Servic	-5,000.00
04/02/2024	12346	Fireline Shields, LLC	Shields for Promotions	2474 · Firefighting Supplies	-336.50
04/03/2024	383		23/24 Property Tax Administration	2310 · Professional/Specialized Servic	-27,411.00
04/03/2024	9148552929	Airgas USA, LLC	Oxygen	2140 · Medical Supplies	-360.11
04/03/2024	9021000	Amazon	Batteries	2130 · Small Tools & Instruments	-15.64
04/04/2024	257733	J.W. Enterprises	April 2024	2310 · Professional/Specialized Servic	-359.00
04/05/2024	76-52849-MAR	EBMUD	76-01/30/24-03/829/24	2120 · Utilities	-2,562.37
04/05/2024	76-528407-MAR	EBMUD	76-01/30/24-03/29/24	2120 · Utilities	-339.56
04/06/2024	251458565	Zoom	03/6/24-04/05/24	2100 · Office Expenses	-152.28
04/08/2024	083093	CA EMS Authority	Paramedic Renewal-Johnson	2477 · Educational Supplies & Courses	-250.00
04/10/2024	389		Reverse Charges	2315 · Data Processing Services	11,754.76
04/10/2024	9961379648	Verizon Wireless	03/11-04/10/24	2110 · Communications	-19.06
04/11/2024	76-4017223667APR	P.G.&E.	76-3/11/24-04/09/24	2120 · Utilities	-311.85
04/11/2024	0042	Strategic Advisory Services	January-March 2024	2310 · Professional/Specialized Servic	-11,287.50
04/12/2024	388		Plan Review	9741 · Fire Prevention Plan Review	426.00
04/12/2024	55835	CSG Consultants	02/24/24-03/29/24	2310 · Professional/Specialized Servic	-7,105.00
04/12/2024	2833-199034	O'Reilly	central garage supplies	2272 · Central Garage Gas/Oil	-380.12
04/12/2024	2833-199007	O'Reilly	Antifreeze, oil	2272 · Central Garage Gas/Oil	-334.09
04/12/2024	75-51837995-APR	P.G.&E.	75-3/12/24-04/10/24	2120 · Utilities	-236.63
04/15/2024	393		LAIF Interest	9181 · Earnings on Investments	23,915.52
04/15/2024	184-1100705	Goodyear	Q76-4 tires	2273 · Central Garage-Tires	-4,114.52
04/16/2024	267033776MAY	T Mobile	03/16-04/15/24	2110 · Communications	-136.68
04/17/2024	75-1888920692-MAYe	P.G.&E.	75-03/13/24-04/11/24	2120 · Utilities	-37.15

Date	Num	Name	Memo	Account	Amount
04/19/2024	091001	Mattress Firm	Mattresses for both stations	2170 · Household Expenses	-5,108.72
04/24/2024	202413	Fire Stats, LLC	March 2024	2310 · Professional/Specialized Servic	-875.00
04/24/2024	8408	I-505 Truck and Trailer Repair	75-coolant leak repairs	2271 · Central Garage Maintenance	-1,050.99
04/24/2024	8409	I-505 Truck and Trailer Repair	Q76 Repairs	2271 · Central Garage Maintenance	-9,709.79
04/24/2024	0086246	Rodeo Autotech	Vehicle Diagnostic prior to release to RD2271	· Central Garage Maintenance	-200.00

Apr 24

**RODEO HERCULES FIRE PROTECTION DISTRICT
MEMORANDUM**

TO: Board of Directors, Rodeo-Hercules Fire Protection District

FROM: Rebecca Ramirez, Interim Fire Chief

DATE: May 8, 2024

SUBJECT: Adoption Fire District Benefit Assessment Resolution No. 2024-11, reaffirming the District's Intent to continue to levy the Fire Suppression Assessment of 1987 and Supplemental Fire Suppression Assessment of 1993.

BACKGROUND:

The Fire District currently has two Fire Suppression Assessments: the first was established in 1987 (Fire Suppression Assessment) for \$52.00 per risk unit, and the second in 1993 (Supplemental Fire Suppression Assessments) for \$59.00 per risk unit.

For assessments to continue, the Rodeo-Hercules Fire Protection District Board of Directors is required, annually, to adopt a resolution to continue to levy the Fire Suppression Assessment, and the Supplemental Fire Suppression Assessment on all real property in the Fire District.

FISCAL IMPACT:

Adoption of the Benefit Assessment resolution will result in approximately \$1,363,968 in revenue for FY 2024-2025.

RECOMMENDATION:

Staff recommends the Board reaffirms levying, and collection of the Fire District Benefit Assessments, by the adoption of Resolution 2024-11.

ATTACHMENT:

Resolution 2024-11

RESOLUTION 2024-11**A RESOLUTION DECLARING INTENTION TO CONTINUE TO LEVY FIRE SUPPRESSION ASSESSMENTS AND SUPPLEMENTAL FIRE SUPPRESSION ASSESSMENT ON ALL PARCELS OF REAL PROPERTY FOR FISCAL YEAR 2024-25 FOR THE RODEO - HERCULES FIRE PROTECTION DISTRICT**

WHEREAS, The Rodeo Fire Protection District expanded to cover the City of Hercules in 1983 and formed the Rodeo Hercules Fire Protection District (the “Fire District”); and

WHEREAS, the mission of the Fire District is to provide fire protection and emergency response services throughout its boundaries; and

WHEREAS, the Rodeo - Hercules Fire Protection District is authorized, pursuant to the authority provided in California Government Code Section 50078 et seq. Article 3 of the California Constitution, to levy assessments within the meaning of Proposition 218; and

WHEREAS, assessments for fire protection and emergency services has been given the distinctive designations of the “Fire Suppression Assessment” and “Supplemental Fire Suppression Assessment” (“Assessment”), and is primarily described as encompassing the Fire District jurisdictional boundaries on all parcels of real property; and

WHEREAS, the Assessment was authorized by assessment ballot proceedings conducted in 1987 and then again in 1993, and approved by ballots returned by property owners, and such assessments were levied subsequently in each fiscal year by the Board of Directors of the Rodeo Hercules Fire Protection District; and

WHEREAS, the Fire Suppression assessment fees are not determined according to, nor in any manner based upon, the assessed value of property; this fee is based upon the improvements to said type of parcels and, the risk of fire attendant to such improvements and parcels; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of the Rodeo Hercules Fire Protection District

Description of the Services. Within the Assessment District, the proposed services and equipment to be funded by the assessments (“Services”) are generally described as including, but not limited to, obtaining, furnishing, operating, and maintaining fire suppression, protection and emergency services equipment and apparatus; paying salaries, benefits and other compensation for firefighting and fire prevention personnel; training and administration of personnel performing said fire suppression, protection and emergency services; community fire prevention education and fire inspection.

Parcel. The land and any improvements thereon, designated by an assessor's parcel map and parcel number and carried on the secured property tax roll of the Contra Costa County.

Description of Assessment District. The Assessment District consists of the lots and parcels shown within the boundary map of the Assessment District on file with the Secretary of the Board, and reference is hereby made to such map for further particulars.

Assessment Rate. It is the intention of this Board to levy and collect assessments within the Assessment District for both the Fire Suppression Assessment and Supplemental Fire Suppression Assessment in the amount of \$111.00 per one risk factor. The maximum assessment is determined by multiplying the fee rates times the risk units for a particular use.

Collection. The assessment on each parcel may be directly billed to the property owner or will be billed on the secured roll tax bills for ad valorem property taxes.

IF ANY PART OF THE RESOLUTION OR ANY ATTACHMENTS TO IT are for any reason determined to be invalid or unconstitutional, such determination shall not affect the validity of the remaining portions of this Resolution or its attachments, and the Board hereby declares that it would have adopted this Resolution, and each section, subsection, sentence, clause, and phrase hereof, irrespective of any one or more sections, subsections, sentences, clauses or phrases being declared invalid or unconstitutional. The foregoing Resolution was duly and regularly adopted at a regular meeting of the Rodeo-Hercules Fire Protection District Board of Directors meeting held on the 8th day of May 2024, by the following vote of the Board:

AYES:
NOES:
ABSENT:
ABSTAIN:

Delano Doss, Board Chair

ATTEST:

Kimberly Corcoran, Clerk of the Board

MEMORANDUM

TO: Board of Directors, Rodeo-Hercules Fire Protection District

FROM: George Apple, Fire Prevention Consultant CSG

DATE: May 8, 2024

SUBJECT: Weed Abatement Program

BACKGROUND:

The geographical and topographical area that the Rodeo-Hercules Fire Protection District encompasses begins at the edge of the San Francisco Bay and rapidly transitions to the California Intercoastal range and contains annual grasses, brush and oaks. The District's operational area includes the wildland-urban interface (WUI) abutting large and vast lands and hills both west and east of Interstate 80 and north and south of Highway 4.

Nearly the entire fire district is under the threat of wildfire. Its exposure is amplified as a result of containing a railroad right-of-way, Interstate 80, Highway 4, community open spaces and drainages, all creating areas for a fire to start and immediately impact the residential or commercial-built environment.

Historical events from the Oakland Hills Fire in 1991 to more recent events such as the Glass, Tubbs, Atlas, SCU Lightning Complex & LNU Lightning Complex fires have caused devastation in the region. In October 2019, Contra Costa County experienced a wildfire siege where 1,129 incidents occurred in a 15-hour period while the community battled 75 mph winds. Over 7,000 residents were forced to evacuate.

Humans are responsible for 85% of wildfire starts and 94.9% of those fires start alongside roadways. The potential for devastation is lowered by reducing the risk of wildfires growing to become established and destructive wildfires; however, the risk of devastation is never eliminated.

Values at risk from the threat of wildfires within our district include numerous petrochemical facilities, public schools, single-family dwellings, high density housing, senior residential living facilities, the unhoused, our neighboring grasslands and heavily traveled commuter routes such as Interstate 80 and Highway 4.

Weed abatement and vegetation management programs are the first line of defense to help protect our communities. Owners of residential, commercial, undeveloped and grassland properties can have the greatest impact by reducing the risk potential.

In years past, the district proactively enforced weed abatement. In recent years the program has been primarily reactive and complaint-based. The plan described herein seeks to become, once again, proactive.

Regulatory

The California legislature first created regulations pertaining to the maintenance of Weeds & Rubbish dating back to 1939 with the Health & Safety Code. Here are some of the regulations elements:

- **H&S Code 14875** Defines weeds.
- **H&S Code 14876** Weeds may be declared a public nuisance and may be abated as provided in this part.
- **H&S Code 14880** Whenever weeds are growing upon any street, sidewalk, or on private property in any county, the board of supervisors, by resolution, may declare the weeds a public nuisance.
- **H&S Code 14890** The board of supervisors shall designate the person to give notice to destroy weeds, including any officer, board, or commission.
- **H&S Codes 14891 & 14892** Noticing.
- **H&S Code 14896** As an alternative to posting the publication, notice in the form required in Section 14892 may be mailed to the property owners as their names and addresses appear from the last equalized assessment role, or as they are known to the clerk.
- **H&S Code 14898** At the time stated in the notices, the board of supervisors shall hear and consider all objections or protests, if any, to the proposed removal of weeds, and may continue the hearing from time to time.
- **H&S Code 14899** Upon the conclusion of the hearing the board shall allow or overrule any or all objections, whereupon the board acquire jurisdiction to proceed and perform the work of removal, and the decision of the board on the matter is final, except as provided in Section 14920 and 14921 of this code.
- **H&S Code 14900.5** If the nuisance is seasonal and recurrent, the board of supervisors shall so declare. Thereafter, such seasonal and recurring weeds shall be abated every year without the necessity of any further hearing.
- **H&S Code 14900.6** In the case of weeds which have previously been declared to constitute a seasonal and recurring nuisance, is sufficient to mail a post card notice to the owners of the property as they and their addresses appear upon the current assessment roll. The notice shall refer to and describe the property and shall state that noxious or dangerous weeds of a seasonal and recurrent nature are growing on or in front of the property, and that the same constitute a public nuisance which must be abated by the removal of said noxious or dangerous weeds, and that otherwise they will be removed and the nuisance will be abated by the county authorities, in which the cost of such removal shall be assessed upon the lot and lands from which or in front of which such weeds are removed and that such cost will constitute a lien upon such lots or lands until paid.
- **H&S Code 13879** For the purpose of weed abatement, the district board shall be deemed to be a “board of supervisors” and district employees shall be deemed to be the “persons” designated by Section 14890.
- **H&S Code 14905 & 14906** Accounting for cost of abatement & reporting to the Board
- **H&S Code 14911** Board may make modifications as it deems necessary.
- **H&S Codes 14915 – 14922** Tax collection & lien process.

State Responsibility Area vs. Local Responsibility Area

Fire Protection District Law of 1987. H&S Code 13811 defines the district shall be responsible for fire suppression and prevention for structures in the area and may provide the same services

in state responsibility area as it provides in other areas of the district.

State Responsibility Area (SRA)

The areas defined by Public Resources Code defines the SRA where the California Department of Forestry and Fire Protection has the primary responsibility for firefighting in the wildlands.

Local Responsibility Area (LRA)

The communities of Rodeo and Hercules are within the LRA and the Rodeo-Hercules Fire Protection District has the primary responsibility for fire suppression and prevention for structures.

Fire Hazard Severity Zones

Government Codes 51175 – 51889. Moderate, High, and Very High Fire Hazard Severity Zones.

The district boundaries consist of moderate and high fire hazard severity zones.

Standards

Title 14, California Code of Regulations 1270.04 & 1270.05 Local Regulations. (a), (b), (c), (d). local regulations must equal or exceed State Minimum Fire Safe Regulations.

- Residential
- Acreage Parcels
- Best Practice: Clear all vegetation to bare soil, hardscape and/or rockscape 0 to 5 feet from any structures.

Outreach/Communicating the Hazard to the Public

- Roadside Signage & Type III barricade
- Digital Sign Board – Contra Costa County Measure X will be providing these in partnership with Contra Costa County Public Works. To be placed in strategic location(s)
- Door Hanger - Proactive notification

Process & Timeline

May - Print door hangers/Order and post roadside signage & Type III barricade/Post digital sign boards/Assigned staff & crews to distribute door hangers as properties are identified

June 3 - Assigned staff/CSG conduct property surveys & issue notices as appropriate

June 4 - Notification of Required Abatement sent to non-compliant parcels with 15-day notice to comply

June 20 - Second inspection of non-compliant parcels to begin. Second notification of non-compliance to be sent to parcel owner, notifying them of public hearing.

July 10 (*and as needed for the balance of weed season*) – Public hearing declaring non-compliant parcels seasonal and recurrent nuisances.

July 11 - Weed abatement is started and contractor is given a completion date.

July through October – Parcel abatement. Invoices sent to non-compliant properties.

October 23 - Abatement lien report presented to Board of Directors (*if needed*).

The fiscal impact of the initial program was planned to take place within the 2023-24 FY budget and is minimal and primarily relating to signage and outreach materials. Depending on the level of abatement required, there may be some fiscal impact for the 2024-25 FY that would be recouped in the invoicing and/or lien process. As a placeholder, approximately \$10,000 should be budgeted during 2024-25 FY to pre-fund the abatement.

SUMMARY:

A proactive approach to reducing the risk of vegetation fires in the upcoming months will aid in minimizing fire threat to the community. The weed abatement program will help educate the community to understand wildfire risk and take an active part in lowering that risk. Protection outreach measures will be communicated to inform community members to create effective fuel breaks to help decrease the risk of destructive wildfire.

Accomplishing abatement early in the wildfire threat cycle helps reduce the probability of an incident, and when incidents do occur, they can be managed promptly and efficiently with minimal impact to the community and/or emergency responders.

If approved, staff will initiate the 2024 weed abatement program as described.

RECOMMENDATION:

Staff respectfully requests the Board of Directors' approval of Resolution 2024-12 acknowledging the Fire District's compliance with applicable sections of the California Health and Safety Code declaring weeds growing on certain lots to be a public nuisance, initiating the 2024 weed abatement program, notifying all affected property owners of the intended weed abatement action and effecting such abatement consistent with the provided Health and Safety Codes and weed abatement program. Staff also requests the Board of Directors set a public hearing on July 10th, 2024 for property owners to provide objections to the proposed removal of weeds with a subsequent public hearing on October 23rd for establishing liens if needed.

ATTACHMENTS:

1. Resolution 2024-12
2. Timeline
3. Supporting Weed Abatement Notices and Documents

RODEO-HERCULES FIRE DISTRICT

WEED ABATEMENT

2024 PROGRAM OVERVIEW

George Apple, CSG Consulting



PROGRAM ELEMENTS

- Regulatory Overview
- Fire History
- Statutory Authority, Codes and Standards
- Timeline



REGULATORY OVERVIEW

- California has a long history of wildfire
- State legislation in 1939 created the primary driver of today's enforcement efforts– **Part 5 of the Health & Safety Code**
- In 2008, CA Government Code **Section 51175** declared wildfires a matter of statewide concern



FIRE HISTORY SINCE 2008

Destructive wildland fires since 2008 within 30 miles of Rodeo and Hercules:

- **Tubbs Fire** (2017 – Napa & Sonoma Counties)
- **Atlas Fire** (2017 – Napa & Solano Counties)
- **LNU Lightning Complex** (2020 – Napa, Solano, Sonoma, Yolo, Lake and Colusa Counties)
- **SCU Lightning Complex** (2020 – Santa Clara, Alameda, Contra Costa, San Joaquin, Merced and Stanislaus Counties)
- **Contra Costa County Fire Storm** (October 26 & 27, 2019) 8 wildfires in 15 hours requiring the evacuation of 7,000 residents



STATUTORY AUTHORITY, CODES & STANDARDS

Applicable Health & Safety Code Sections:

- 14875 – Definition of weeds/fire hazard
- 14890 – Organizations and agencies authorized to enforce
- 14892 – Notice to destroy weeds
- 14896 – Notice to property owners can be mailed
- 14900.5 & 14900.6 – Seasonal & recurrent and noticing
- 14901 – May enter property for purpose of removing the weeds
- 13879 – Fire district board recognized as “board of supervisors” for purpose for weeds & rubbish



STATUTORY AUTHORITY, CODES & STANDARDS (CONT'D)



- Rodeo-Hercules Fire District contains both Local Responsibility Area (LRA) and State Responsibility Area (SRA)
 - *Local regulations must equal or exceed State Minimum Fire Safe Regulations (Title 14 California Code of Regulations)*
- Rodeo-Hercules Fire District Minimum Weed Abatement Standards
- Rodeo-Hercules Fire District Weed Abatement Policy



2024 WEED ABATEMENT TIMELINE

Notice of Abatement letters sent to historically non-compliant parcel owners

May 3

Notification of Required Abatement sent to non-compliant parcels; 15-day notice

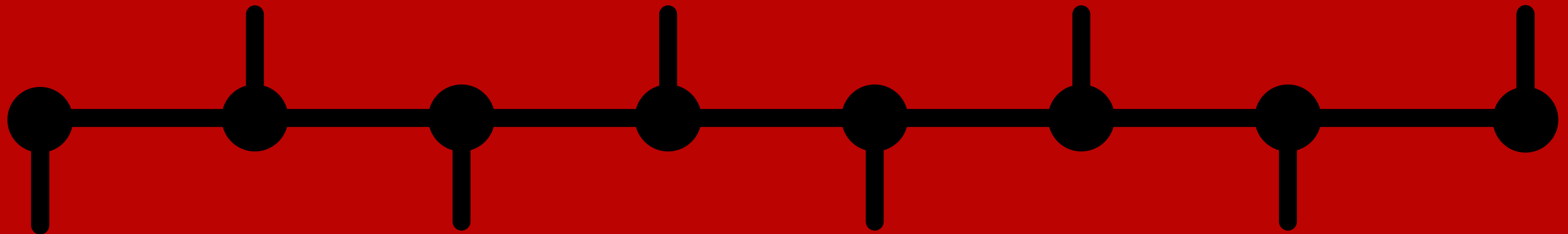
June 4

Public Hearing declaring non-compliant parcels "Seasonal and Recurrent Nuisances".

July 10

Public Hearing for tax liens

October 23



May 1

June 3

June 20

July 11

Survey district. Distribute signage/flyers/door hangers

Parcel inspections begin

2nd inspections begin. 2nd notifications sent; public hearing date set

Weed abatement begins w/ completion date set

OUTREACH

SIGNS

**WEED
ABATEMENT
DEADLINE
JUNE 1ST**

**FOR MORE INFORMATION
PLEASE VISIT
WWW.RHFD.ORG**

DOOR HANGERS

**ACTION
REQUIRED!**

HELP KEEP OUR COMMUNITY SAFE

**CREATE
DEFENSIBLE SPACE**

NOTICE TO ABATE FIRE HAZARD

- Clear all weeds to within three inches (3") of the soil/dirt
- Clear entire parcel (hills/slopes & behind fences)
- Abate 100' from structures
- All rubbish, trash, trimmings or litter shall be removed from the property
- Combustible materials stored outside must be distanced from structures (boats, cars, lumber, firewood, etc.)
- The Fire District may have additional requirements based on slope, aspect, land use, and fire history
- Regrowth **MUST** be maintained through fire season and additional mowing, discing, tilling, and weed eating may be required

Weed Abatement Deadline is 5/31
Follow up inspections will be performed to verify compliance with the noted weed abatement requirements.

(510) 799-4561 rhfd.org



RHFD WEED ABATEMENT TIME SCHEDULE

March

- Contact Contra Costa County to abate County rights-of-way. (925-313-7047 or 7000)

May

- Verify ownership with Parcel Quest. If unable, call the Assessors Office at 925-313-7400 for verification.
- Coordinate to have weed abatement signage installed.

May Board Meeting (and/or as needed throughout summer months)

- Hold Public Hearing. Notice to be published in WCT twice prior to meeting date. Post notice at stations 75 & 76.
- Owners of affected property may request an extension or protest abatement by the District.

June (with late winter rains abatement deadline may be extended to July)

- Survey lots, generate 1st inspection notice (June 3).
- Resurvey past non-compliant lots that are seasonal and recurrent.
- Resurvey lots from June 1st inspection notices (June 20).

July

- Weed abatement starts and contractor is given a completion date.
- Upon completion of work, contractor to submit invoice and photos of property abatement for payment processing.

July Board Meeting (or as needed throughout summer months)

- Hold Public Hearing. Publish notice in WCT twice prior to meeting date. Post notice at stations 75 & 76.
- Public hearing to address assessments and additional abatement notices.
- Post list of assessed parcels three days prior to hearing. (October Board Meeting)
- Board resolution to County Auditor for assessment.
- Resolution to be mailed following October (see example with abatement forms)
- Apply District administrative charge of 25% to each assessed parcel.

October Board Meeting (as needed for public hearing for liens)

- Post list of assessed parcels three days prior to hearing



RODEO-HERCULES FIRE PROTECTION DISTRICT

ACREAGE PARCEL WEED ABATEMENT STANDARDS

- A. **PARCELS FIVE ACRES OR LESS IN SIZE:**
Maintain **ALL** weeds at a height of **no more than 3 inches**. Weeds and grasses must be mowed, with material mulched and scattered or raked and bagged, and removed from the property, or disced (see “Discing Quality” below). All combustible rubbish or debris, including but not limited to: cardboard boxes, pallets, trash, wood rounds/chunks, etc., shall be removed from the property.
- B. **PARCELS GREATER THAN FIVE ACRES IN SIZE:**
Shall be provided with **30-foot fuel breaks and 15-foot cross breaks**. Cross breaks should divide the parcel into approximately 5-acre sections. **Fencelines may require hand mowing/weed eating to ensure completion of fuel break**. When terrain is too steep or rugged for a tractor, a hand mowed fuel break may be required. All cut material should be mulched and scattered or raked, bagged and removed from parcel.
- C. **Fuel breaks along roadways** are required as part of the property line. Road rights-of-way shall be cleared to a minimum of **10 feet horizontally** from the edge of driving surface and **13’6” vertically**.
- D. **Active pastureland** shall be provided with **15-foot-wide fuel breaks and cross breaks** if a sufficient number of animals are present to steadily reduce height of grasses during the summer months **to 3 inches** or less by the end of August, irrespective of parcel size. **If this requirement cannot be met, 30-foot fuel breaks and cross breaks shall be required.**
- E. **Tree litter** (eucalyptus leaves and bark, coniferous needles, leaves, fallen branches, etc.) shall be removed from the base of trees, tree stems, and limbs within 10 feet of the ground and maintained throughout the fire season.
- F. **30-foot fuel breaks, where required, shall be provided** around all structures, combustible storage, trees, shrubs and brush, **along ridgelines**, fence lines, ditches, and along the sides of, but not in, creeks. Fuel breaks and cross breaks are a continuous strip of disced or dozed ground following as closely as possible to the property line, and **along one side of all fence lines**, ditches, and on top of all ridgelines. Remove from the property all debris, rubble, junk, piles of dirt, etc., which would obstruct or impede vehicles and/or equipment used for abatement work or fire suppression operations.
- G. **Mowed fuel breaks** shall be 60 feet wide and **mowed cross breaks** 30 feet wide due to ability of the remaining surface material to support a fire growth.

DISCING QUALITY:

All discing work, including fuel breaks, shall be completed so that all weeds, grasses, crops and other vegetation or organic material, which could be expected to burn, shall be completely turned under to the point that there is not sufficient exposed fuel to maintain or allow the spread of fire.

NOTE: Certain properties may require additional or more stringent abatement due to site-specific issues with terrain, regrowth, location, land use, or fire related history.



RODEO-HERCULES FIRE PROTECTION DISTRICT

2024 WEED ABATEMENT AND HAZARD REDUCTION

-----COMPLETE IMMEDIATELY-----

The Rodeo-Hercules Fire District is now in the process of pursuing fire hazard reduction for the upcoming fire season and would like to take this opportunity to thank you for your cooperation with last year's Hazard Reduction Program.

The danger of a major wildfire involving homes within the Town of Rodeo or the City of Hercules is very real. Year after year, the accumulation of dry dead weeds, brush or trees ("fuels") within the wildland/urban and neighborhood setting increases dramatically. Recent devastating Northern California fires are a testament to this problem. Those types of horrific fires can happen here in our community- drought conditions exist every dry season that can allow a fire to sweep through entire neighborhoods.

As neighborhoods age and vegetation (ornamental and native) is allowed to grow unchecked, an uninterrupted source of "fuel" is developed between homes, combustible roofs, and surrounding vegetation. All this considered, given the right conditions, i.e., an extended period of drought and sustained winds with low humidity, the chances of a large devastating fire here are very real.

All abatement or hazard clearance "fuels reduction" shall be completed immediately. The Fire District thanks you for your past cooperation and for making this a safer community. If you receive a **"NOTICE FOR ABATEMENT"**, please do not ignore it. Your actions taken now will mean the difference in your and your family's survival, the survival of your residence, and that of your neighborhood in a major fire.

It is the responsibility of every homeowner or resident to do their part in the reduction or abatement of "fuels" on their property that would further propagate or spread a fire. Again, we ask that you plan to clear your property IMMEDIATELY due to high fire danger risk this year.

If you have questions regarding this very important program or fire safety in general, please contact the Rodeo-Hercules Fire District at 510-799-4561.



RODEO-HERCULES FIRE PROTECTION DISTRICT

RESIDENTIAL ABATEMENT STANDARDS RODEO-HERCULES FIRE PREVENTION BUREAU

The following are minimum standards of the Rodeo-Hercules Fire Protection District for the abatement of exterior fire hazards in accordance with Division 12, Parts 3 & 5 of the California State Health and Safety Code and Chapter 3 of the California Fire Code.

1. Abatement may require a combination of discing, mowing and spraying on some parcels.
2. Mowing/Weed-Whacking: Maximum length of material standing or laying is **THREE INCHES (3")**.
3. All grass/weeds in back yards are to be mowed/weed-whacked within property lines to include the hill or slope behind fences that belong to the parcel in question.
4. For large lots with a slope or hill at the rear belonging to the affected property, the minimum requirements shall be fifty feet (50') from the top rear of the parcel inward (rear fence or property line at the top of the slope), and 100 feet (100') from the house (to include the rear yard and slope, and side and front yards). Ideally, the entire property would be abated.
5. Grass/weeds must be no longer than **THREE INCHES (3")**, whether standing or laying.
6. Where applicable (on large parcels in remote areas), all structures must have a minimum **ONE HUNDRED FOOT (100')** firebreak, disced, landscaped or mowed around them. This may include the maintained garden landscape.
7. All combustible rubbish, trash, trimmings or litter shall be removed from the property.
8. All combustible materials stored outside away from a building shall be neatly stored and have all combustible growth cleared **THIRTY FEET (30')** around it (boats, cars, wood etc).
9. The Fire District may require additional abatement on properties because of special conditions with terrain, land-use, growth, location, or the fire history of the area.
10. Abatement of exterior fire hazards shall be maintained annually. Parcels may require a second abatement during the summer due to additional growth of weeds.
11. Industry best practice around all structures is **FIVE FEET (5')** area of hardscaping, rockscaping and/or bare mineral soil free of combustible materials (CalFire Zone 0).

If you have any questions, please contact the Rodeo-Hercules Fire Prevention Bureau at (510) 799-4561.

1680 Refugio Valley Rd., Hercules, CA 94547 510-799-4561 www.rhfd.org



RODEO-HERCULES FIRE PROTECTION DISTRICT

HOMEOWNER/OCCUPANT NOTICE TO ABATE FIRE HAZARDS

**Mailing Address: (Enter xxx Street)
City/Town, California 945xx**

Fire District Inspector:

PLEASE DO NOT DISREGARD THIS NOTICE - read this notice in its entirety.

In accordance with Division 12, Part 2, Chapter 7 & Part 5 of the California Health & Safety Code, and pursuant to Fire District Ordinance 2022-01, NOTICE IS HEREBY GIVEN that all dry grass, weeds and/or rubbish constitutes a fire hazard on the following property owned by you and must be abated.

ASSESSOR'S PARCEL NUMBER:

STREET LOCATION:

CUT, CLEAR AND REMOVE ANY AND ALL DEAD VEGETATION AND ACCUMULATION OF WEEDS FROM YOUR PROPERTY

YOU ARE HEREBY FURTHER NOTIFIED to remove said grass, weeds and/or rubbish or install firebreaks by the abatement deadline.

COMPLETE BY (enter date, 15 days from 1st inspection day)

YOU ARE HEREBY FURTHER NOTIFIED that the Board of Directors of the Rodeo-Hercules Fire District has declared that all such weeds and/or rubbish constitute a public nuisance and that all such weeds also constitute a seasonal and recurring nuisance and *must be abated in accordance with the enclosed abatement standards.*

PLEASE DO NOT DISREGARD THIS NOTICE, as the requirements will be strictly enforced.

YOU ARE HEREBY FURTHER NOTIFIED that the Board of Directors of the Rodeo-Hercules Fire District has declared that if this property must be abated by the Fire District or its contractor, an additional twenty five percent (25%) will be added to the contractor's cost of abating this property for administration expenses accrued by this District. All costs incurred will constitute an assessment and a lien and will be collected via county property taxes.

YOU MAY APPEAR BEFORE THE BOARD OF DIRECTOR OF THE RODEO-HERCULES FIRE PROTECTION DISTRICT TO ADDRESS THE ACCURACY OF THE NOTICE AND INSPECTION FINDINGS.

Day, Time & Place: Second Wednesday of each month / 7:00 PM / Hercules City Hall, 111 Civic Dr., Hercules CA 94547. **Call 510-799-4561 to verify meeting date or visit www.rhfd.org.**

Fire District staff may be able to help facilitate deadline extensions or offer assistance. Please contact us at 510-799-4561.



RODEO-HERCULES FIRE PROTECTION DISTRICT

FINAL NOTICE TO ABATE WEEDS & RUBBISH

Mailing Address:
(Enter property owner)
(Enter xxx Street)
City/Town, California 945xx

PLEASE DO NOT DISREGARD THIS NOTICE, read this notice in its entirety.

In accordance with Division 12, Part 2, Chapter 7 & Part 5 of the California Health & Safety Code, and pursuant to Fire District Ordinance 2022-01, NOTICE IS HEREBY GIVEN that all dry grass, weeds and/or rubbish constitutes a fire hazard on the following property owned by you and must be abated.

ASSESSOR'S PARCEL NUMBER: (enter parcel #)
STREET LOCATION: (address/street name of parcel)

CUT, CLEAR AND REMOVE ANY AND ALL DEAD VEGETATION AND ACCUMULATION OF WEEDS FROM YOUR PROPERTY

COMPLETE BY (enter date, 15 days from 1st inspection day)

PLEASE DO NOT DISREGARD THIS NOTICE, as the requirements will be strictly enforced.

You **MUST** contact the Fire District immediately, or the District will abate the hazardous condition. The cost will include contractor charges, plus an additional twenty-five percent (25%) will be added to the contractor's cost of abating this property for administration expenses accrued by this District. All costs incurred will constitute an assessment. Reimbursement to the District will be collected via property taxes, and a lien will be placed on the property.

RIGHT OF ENTRY – Section 14901 of the California Health and Safety Code empowers the Fire District, and/or its contractor as our agent, to enter upon private property to perform the task of abating a public nuisance (weeds grass, rubbish, and/or unsafe conditions).

This notice is sent in accordance with California Health and Safety Code, Division 12, Part 5.

This NOTICE is your FINAL opportunity to comply with the weed abatement standard. If you do not comply within 10 days of the date on this notice, the Fire District is legally entitled to enter your property to complete this fire hazard abatement.

Day, Time & Place: Second Wednesday of each month / 7:00 PM / Hercules City Hall, 111 Civic Dr., Hercules CA 94547. **Call 510-799-4561 or visit www.rhfd.org to verify meeting date.**

RESOLUTION 2024-12**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RODEO HERCULES
FIRE PROTECTION DISTRICT AUTHORIZING ABATEMENT OF HAZARDOUS
WEEDS**

WHEREAS, California Health and Safety Code Sections 14875 through 14922 authorizes abatement of hazardous weeds; and;

WHEREAS, there are weeds which bear seeds of a downy and wingy nature; and,

WHEREAS, there are weeds which attain such large growth as to become, when dry, a fire menace to adjacent improved property;

WHEREAS, there are weeds which are otherwise noxious or dangerous; growing upon streets, sidewalks and/or private property, which streets, highways and private property, are hereinafter described in detail;

WHEREAS, there are weeds, which are dry grass, stubble, brush, litter, piled debris, or other flammable material that endangers the public safety by creating a fire hazard;

WHEREAS, said weeds are and are hereby declared a public nuisance;

WHEREAS, the Fire Chief has determined that the above-mentioned weeds are at high risk to be present on certain hereinafter described private property, and in the event that they are present will endanger the public safety;

WHEREAS, such private property fronts or abuts, or is nearest to the street, highway, or road set opposite said private property, and poses a danger to those public thoroughfares;

WHEREAS, in the event that they are present, such weeds must be cleared from this private property to preserve public safety; and

WHEREAS, in the event that the owners of such property do not abate the public nuisance upon proper notice, the Rodeo Hercules Fire Protection District intends to perform the work of removal of said weeds by contract, and the cost thereof will be assessed against said private property, in accordance with applicable law.

NOW, THEREFORE, BE IT RESOLVED, by the Board of the Rodeo Hercules Fire Protection District:

1. That all weeds which bear seeds of a downy or wingy nature; weeds which attain such growth as to become, when dry, a fire menace to adjacent improved property; and weeds which are otherwise noxious or dangerous, growing upon the private property hereinafter described in detail are, and are hereby declared, a public nuisance.

- 2. That all weeds which bear seeds of a downy or wingy nature; weeds which attain such large growth as to become, when dry, a fire menace to adjacent improved property; and weeds which are otherwise noxious or dangerous, growing upon the streets, highways, or roads or sidewalks fronting, abutting the private property hereinafter described in detail are, and are hereby declared, a public nuisance.
- 3. That all such weeds growing upon the street, highway, road or sidewalk, or private property, are a public nuisance of seasonal and recurrent nature, and are so declared.
- 4. That all natural debris, such as dry grass, stubble, brush, litter, piled debris, or other flammable material, endangers the public safety and is a public nuisance of seasonal and recurrent nature, and is so declared.
- 5. That the private property that has been determined by the Fire Chief to be at risk to contain such weeds, which constitute a public nuisance, is described in Rodeo Hercules Fire Protection District Fire Hazard Reduction Weed Abatement List to be created for 2024 and future years, a copy of which will be on file with the Clerk of the Board.
- 6. That the Fire Chief is hereby authorized to mail a “Notice to Destroy Weeds” or similar notice in the form prescribed by Section 14892 of the Health and Safety Code of the State of California to the owners of the property listed on Rodeo Hercules Fire Protection District Fire Hazard Reduction Weed Abatement List once developed for 2024; said notice to be mailed prior to June 15, 2024, upon which notice including date, location, and time will be published as required.

All objections and protests by such property owners will be heard and considered by said Board. Thereupon, or at its conclusion thereof, jurisdiction will be acquired and the District will proceed to perform the work of removal of said weeds commencing July 11, 2024, by contract and cost thereof will be assessed against said private property.

IF ANY PART OF THE RESOLUTION OR ANY ATTACHMENTS TO IT are for any reason determined to be invalid or unconstitutional, such determination shall not affect the validity of the remaining portions of this Resolution or its attachments, and the Board hereby declares that it would have adopted this Resolution, and each section, subsection, sentence, clause,

///
 ///
 ///
 ///

and phrase hereof, irrespective of any one or more sections, subsections, sentences, clauses or phrases being declared invalid or unconstitutional. The foregoing Resolution was duly and regularly adopted at a regular meeting of the Rodeo-Hercules Fire Protection District Board of Directors meeting held on the 8th day of May 2024, by the following vote of the Board:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Delano Doss, Board Chair

ATTEST:

Kimberly Corcoran, Clerk of the Board



**Contra Costa
County**

Local Hazard Mitigation Plan

Presentation for RHFD Board of Directors - May 8, 2024



**Contra Costa
County**

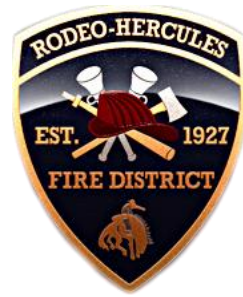
Presentation Overview

Part 1: Plan Overview

Part 2: County Hazards

Part 3: How to Prepare

Part 4: Get Involved



**Contra Costa
County**

Local Hazard Mitigation Plan

The Local Hazard Mitigation Plan (LHMP) is a 5-year plan that sets the mitigation priorities for the County.

Over 40 partners county-wide are a part of this plan: 16 cities, 20 special districts, and many County Departments.

The planning process includes:



working with cities, special districts, and county departments to identify priority hazards in their jurisdictions.

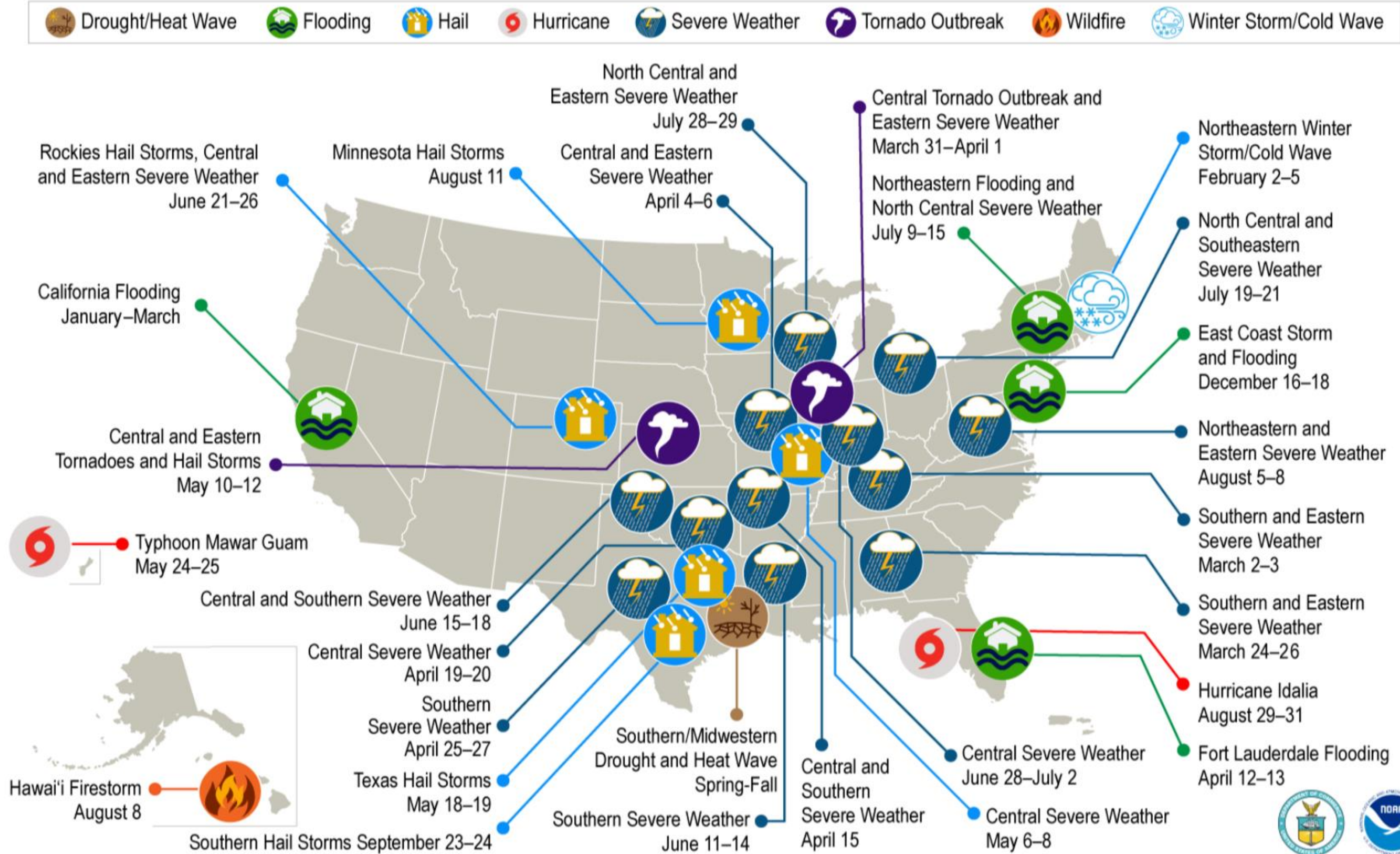


identifying mitigation strategies for each hazards identified.



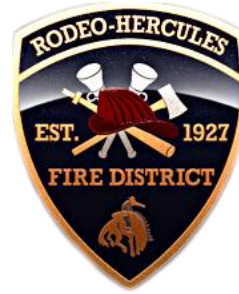
asking the public for feedback on the plan. Now that we have a draft, we want to hear your comments!

U.S. 2023 Billion-Dollar Weather and Climate Disasters



This map denotes the approximate location for each of the 28 separate billion-dollar weather and climate disasters that impacted the United States in 2023.





Contra Costa
County

County-Wide Hazards

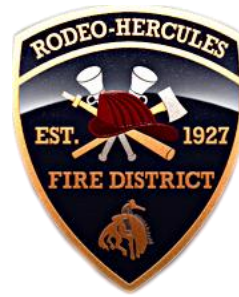
Natural Hazards



- Climate Change
- Dam and Levee Failure
- Drought
- Earthquake
- Flood
- Landslide
- Sea Level Rise (new)
- Severe Weather
- Tsunami
- Wildfire

Human-Caused / Technological Hazards

- Cybersecurity Threats
- Hazardous Materials Incidents
- Utility Interruptions
- Active Shooter Incidents
- Terrorism



Contra Costa
County

Rodeo-Hercules Annex

Mitigation Actions



- **Weed Abatement**
- **Cardiac Monitors**
- **CERT Program**
- **Equipment, Apparatus, and Support**
- **Water Response and Rescue Program**
- **Communication Equipment**
- **Incident Command System (ICS) Training**
- **Department Operations Center (DOC) and Training Center**
- **Enhanced Fire Stations**





Contra Costa
County

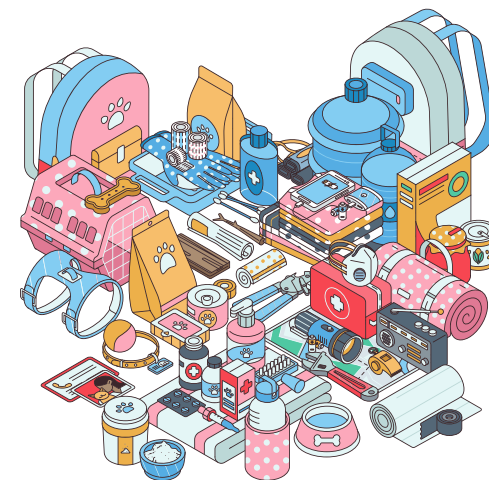
How to Prepare for Disasters

Preparing before a disaster can help you and your loved ones recover more quickly from a disaster.



**Learn your
hazards**

Visit
myhazards.caloes.ca.gov



Make a kit

Each pet and member of
your household should
have a kit.



**Practice
your plan**

Practice your plan and
check your emergency kit
at least twice a year.



**Contra Costa
County**

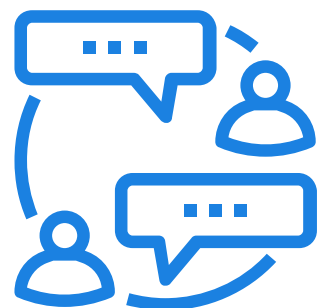
Get Involved in the Planning Process



Read the plan!



Comment!

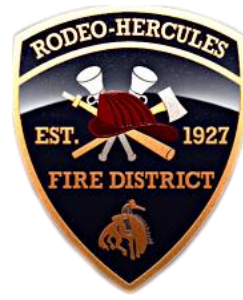


Share what you learned!



Check the County Website for more information.





**Contra Costa
County**

Thank you!

For questions or comments contact:

RHFD Staff

Ramirez@rhfd.org

OES Staff

oes-staff@so.cccounty.us



2024 Hazard Mitigation Plan

Contra Costa County,
California



Rodeo-Hercules
Fire Protection
District Annex

DRAFT



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1. INTRODUCTION

This Annex details the hazard mitigation elements specific to Rodeo-Hercules Fire Protection District, a participating jurisdiction to the 2024 Contra Costa County Hazard Mitigation Plan update. This Annex is not intended to be a standalone document but supplements the information contained in **Volume 1 (Planning Area-wide Elements)**. Therefore, all sections of **Volume 1** including the planning process, hazard identification and risk assessment, mitigation strategy, and plan maintenance apply to and were met by the District. This Annex provides additional information specific to the District, with a focus on providing additional details on the hazard risk assessment and mitigation strategy (i.e., mitigation actions) for this community.

2. LOCAL PLANNING TEAM

The Rodeo-Hercules Fire Protection District Local Planning Team was comprised of the members listed on **Table 1**.

Table 1. Rodeo-Hercules Fire Protection District Local Planning Team Members

Name	Title	Department
Rebecca Ramirez	Fire Chief	Rodeo-Hercules Fire Protection District
Delano Doss	Board Member	Rodeo-Hercules Fire Protection District (Board of Directors)
Marie Bowman	Board Member	Rodeo-Hercules Fire Protection District (Board of Directors)
Robyn Mikel	Board Member	Rodeo-Hercules Fire Protection District (Board of Directors)
Steve Hill	Board Member	Rodeo-Hercules Fire Protection District (Board of Directors)
Charles Davidson	Board Member	Rodeo-Hercules Fire Protection District (Board of Directors)
Tammy Thomas	Administrative Assistant	Rodeo-Hercules Fire Protection District
Darren Johnson	Battalion Chief	Rodeo-Hercules Fire Protection District

3. JURISDICTION PROFILE

The Rodeo-Hercules Fire Protection District (RHFPD) is located on the shores of San Pablo Bay, 30 minutes northeast of San Francisco. The District provides fire protection, and emergency medical aid to the unincorporated area of Rodeo and the City of Hercules. The District’s staff consists of up to 23 active personnel. RHFPD is an independent fire district serving an area of approximately 32 square miles. The District contains a major oil refinery (Phillips 66), numerous underground fuel pipelines, two (2) major rail lines and the Interstate 80 (I-80) Freeway.

RHFPD is an all-hazards fire district providing traditional structural fire protection, wildland firefighting, Advance Life Support (ALS) level medical first response (MFR), technical rescue (i.e., auto extrication, high-angle and low-angle rescue, water rescue, and hazardous materials response). The District deploys its apparatus and personnel from two (2) fire stations and has an Insurance Services Office (ISO) Public Protection Classification (PPC) Class 2 rating. The District also provides code enforcement, fire inspections, plan reviews, fire cause investigations, and public education and prevention programs.



3.1. Population

RHFPD provides service to a total population of approximately 35,573. The area includes the City of Hercules with a population 25,920 as of July 1, 2022,¹ and the Town of Rodeo in the unincorporated area of Contra Costa County with a population of 9,653 as of April 1, 2020.²

3.1.1. Underserved Population

The 2023 California State Hazard Mitigation Plan identifies the Centers for Disease Control and Prevention (CDC) Social Vulnerability Index (SVI) as the most appropriate and authoritative dataset to identify areas where efforts can be prioritized to ensure equitable outcomes from mitigation planning and actions.

CDC’s SVI combines 16 social factors, within four (4) themes (i.e., socioeconomic status, household characteristics, racial and ethnic minority status, and housing type and transportation), to identify areas of social vulnerability. **Table 2** outlines the SVI information for RHFPD.

Note: ArcGIS mapping analysis was performed utilizing Census Tract data by overlaying Census Tracts with the Rodeo-Hercules Fire Protection District planning area boundary. The information outlined in this section includes data from the Census Tracts that intersect the jurisdiction.

Table 2. Social Vulnerability Index (2020)

Theme	Social Factors	Percent
Socioeconomic Status	People below 150% poverty estimate	16.8%
	Unemployed <i>(Civilian 16 years old and older)</i>	4.2%
	Housing Cost Burden	11.3%
	No High School Diploma	9.3%
	No Health Insurance	6.2%
Household Characteristics	65 years old and older	26.3%
	17 years and younger	28.1%
	Civilian with a Disability	14.7%
	Single-Parent Household	3.1%
	English Language Proficiency	6.0%
Racial and Ethnic Minority Status	<ul style="list-style-type: none"> • Hispanic or Latino (of any race) • Black or African American • Asian • American Indian or Alaska Native • Native Hawaiian or Pacific Islander • Two or More Races • Other Races 	96.2%

¹ United States Census Bureau. (2022). Quick Facts: City of Hercules. Retrieved from <https://www.census.gov/quickfacts/fact/table/herculescitycalifornia/>.

² United States Census Bureau. (2020). Quick Facts: Town of Rodeo. Retrieved from <https://www.census.gov/quickfacts/fact/table/rodeocdpcalifornia/>.



Theme	Social Factors	Percent
Housing Type and Transportation	Multi-Unit Structures	3.0%
	Mobile Homes	0.1%
	Crowding	1.8%
	No Vehicle	1.7%
	Group Quarters	0.5%

3.2. Brief History

In the early 1920s, Frank Del Monte became the first Fire Chief for the Rodeo Volunteer Fire Department. He was succeeded by Sam Kramer and later by Tom Lewis, whose force possessed, in addition to buckets, a hand-drawn hose cart.

By 1927, the need for an official, larger firehouse became apparent, and the whole community pitched in to make it possible. Lots were purchased and the notes guaranteed by community members. In April of 1927, the original brick firehouse on Third Street held official dedication ceremonies.

The firehouse was built 10 years later, the importance of the growing Department was well recognized, and in April 1937, the official Rodeo Fire District was formed in Contra Costa County, with a Board of Commissioners to govern it. The first Commissioners were James Guthrie, Jerry Mahonie, and S.J. Claeys.

Although Rodeo had a full-time paid firefighter on duty for some time, in 1946, the Board of Commissioners approved an order to have a firefighter on duty at all times to provide added protection to the community. With the safety of the community always in mind, the Department continually added to its apparatus and firefighting equipment. In 1949, the Department joined with other fire districts in Contra Costa County in a three-way radio communication system.

3.3. Governing Body Format

The residents of the RHFPD elect five (5) board members from the community as their governing body. Board members are all elected at large and must reside within the District’s boundaries during their entire term. All elections are nonpartisan. Terms are four (4) years in length, and Directors have no term limits.

The Board of Directors selects and appoints the Fire Chief who serves as the chief executive officer of the District. The Fire Chief directs and coordinates the various functions and divisions within the organization, administers the budget, and makes reports and recommendations to the Board. The Fire Chief is an at-will position (under contract) with authority to hire, fire, promote, and transfer all district employees.

4. DEVELOPMENT TRENDS

RHFPD currently maintains two (2) fire stations. Fire Station 75 was originally built in 1937 and remodeled in 1991. Station 76 was built in 1991. Combined, the two (2) stations average 57 years of age.

The maximum fire station staffing capacity of each facility is limited to either three (3) or four (4) personnel. The District has eight (8) apparatus bays and the overall condition of both of its fire stations are rated as “Good.” Both stations have sprinkler systems installed.



RHFPD cannot meet the increased call load in the communities served with existing personnel and equipment levels without relying on mutual aid agreements and automatic aid agencies.

5. CAPABILITY ASSESSMENT

Federal regulations require hazard mitigation plans to identify goals for reducing long-term vulnerabilities to the identified hazards in the planning area (Section 201.6(c)(3)(i)). A critical step in the development of specific hazard mitigation actions and projects is assessing existing authorities, policies, programs, and resources and capabilities to use or modify local tools to reduce losses and vulnerability from profiled hazards.

A capability assessment was conducted for RHFPD and participating jurisdictions’ authorities, policies, programs, and resources. Goals and mitigation actions were developed using input from this assessment.

The Local Planning Team assessed the District’s capabilities that can contribute to the reduction of long-term vulnerabilities to hazards. The capabilities include the following categories:

- Planning and Regulatory Capabilities
- Administrative and Technical Capabilities
- Financial Capabilities
- Education and Outreach Capabilities

Additionally, ways to expand on and improve these existing policies and programs to integrate hazard mitigation into the day-to-day activities and programs of the District were considered.

5.1. Planning and Regulatory Capabilities

These include local ordinances, policies, and laws to manage growth and development (e.g., land use plans, capital improvement plans, transportation plans, emergency preparedness and response plans, building codes, and zoning ordinances). The description section of each Planning and Regulatory Capability includes a paragraph on expansion, implementation, and improvement. **Table 3** contains a list of legal and regulatory capabilities. The description section of each Planning and Regulatory Capability includes a paragraph on expansion, implementation, and improvement.

Table 3. Planning and Regulatory Capabilities

The Fire Protection District Law (Health & Safety Code §13800, et seq.)			
The law is the source of statutory authority for more than 380 fire protection districts and serves as a guiding document for governance and allows the district to be formed to plan, mitigate, and provide emergency services to protect its citizens and reduce the impacts of disasters.			
Expansion, Implementation, and Improvement: The law will continually be evaluated to address emerging needs to ensure the safety and protection of its residents.			
Updated	1987	Hazards Addressed	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire

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District Resolutions and Ordinances

In compliance with pertinent laws and statutory requirements promulgate and enact local resolutions and/or ordinance as a municipal legislative enactment for the betterment and benefit of the Fire District. The District's resolutions and ordinances can be accessed via the following link: <https://www.rhfd.org/resolutions-ordinances>.

Expansion, Implementation, and Improvement: The resolutions and ordinances will be reviewed based on developing trends in identified hazards and mitigation measures that can make them more effective at preventing losses.

Updated	2023	Hazards Addressed	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire
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Strategic Plan

The Rodeo-Hercules Fire Protection District (RHFPD) Strategic Plan was an intentional process by which RHFPD surveyed the industry trends; evidence-based practices; the customer's needs and wants; the current and future available resources, and the current and future capabilities of the District to determine performance gaps. Once these gap were identified, the agency determined organizational objectives, supporting goals and critical tasks necessary to close or eliminate the performance gaps.

Expansion, Implementation, and Improvement: The Strategic Plan will be reviewed based on developing trends in identified hazards and mitigation measures that can make them more effective at preventing losses.

Updated	2024	Hazards Addressed	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire
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California Fire Code and Local Amendments

The District adopted the 2022 California Fire Code (California Code of Regulations, Title 24, Part, 9 [based on the 2021 International Fire Code published by the International Code Council] The California Fire Code (CFC) contains regulations consistent with nationally recognized and accepted practices for safeguarding life and property from fire and explosion, dangerous conditions arising from the storage, handling, and use of hazardous materials and devices, and hazardous conditions in the use or occupancy of buildings or premises.

To ensure new construction and tenant improvements meet or exceed local standards to secure life safety related to building construction features and systems used to prevent ignition and fire spread as well as facilitate occupant escape.

Expansion, Implementation, and Improvement: The Fire Code must be modified and updated to reflect changes in development.

Updated	2022	Hazards Addressed	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire
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County Climate Action Plan			
<p>The Contra Costa County Climate Action Plan (CAP), adopted in December 2015, is the County’s strategic approach to reduce greenhouse gas (GHG) emissions from sources throughout the unincorporated area. The CAP reflects the County’s programs and actions to decrease energy use, improve energy efficiency, develop renewable energy, reduce vehicle miles traveled, increase multi-modal travel options, expand green infrastructure, reduce waste, and improve the efficiency of government operations. The lead department is Contra Costa County Department of Conservation and Development.</p> <p>Expansion, Implementation, and Improvement: The CAP will be updated in parallel with the General Plan. While the General Plan will provide the long-term resiliency framework of goals and policies, the CAP will provide strategic implementation programs to show how the County will reduce GHG emissions in support of the State’s adopted reduction targets for 2030 and 2050, reducing GHG emissions 40% below 1990 levels by 2030, with consideration of the State’s long term goal to reduce GHG emissions to 80% below 1990 levels by 2050.</p>			
Updated	2015 <i>(Update is in progress)</i>	Hazards Addressed	Climate Change, Drought, Flood, Sea Level Rise, Severe Weather, Wildfire
Contra Costa Hazardous Materials Plan / Hazardous Material Business Plan			
<p>Addresses the storage, use, and emergency planning for hazardous materials and extremely hazardous substances in the community and businesses. The lead agency is Contra Costa Health Services, Hazardous Materials Program Office, Contra Costa County Fire Protection District.</p> <p>Expansion, Implementation, and Improvement: This Hazard Mitigation Plan will support mitigation measures compatible with the County Hazardous Materials Plan to reduce potential hazardous materials releases.</p>			
Updated	2009	Hazards Addressed	Hazardous Materials Incidents
City of Hercules Emergency Operations Plan			
<p>The Emergency Operations Plan (EOP) outlines how the City, its government, stakeholder agencies, community-based organizations (CBO), business community, and residents – coordinate their response to major emergencies and disasters. The EOP identifies operational strategies and plans for managing inherently complex and potentially catastrophic events. This Plan is regularly updated by staff and approved by the City Council.</p> <p>Expansion, Implementation, and Improvement: This Hazard Mitigation Plan will be used as an essential tool to update the City EOP. California Office of Emergency Services (Cal OES) requires that EOPs describe applicable hazards as part of the Plan. The latest Hazard Mitigation Plan hazards descriptions will be included. Mitigation actions that are preparedness and response in nature will be analyzed for applicability for inclusion in the description of EOP processes and procedures.</p>			
Updated	2024	Hazards Addressed	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire



Alameda and Contra Costa County Regional Wildfire Prevention Plan

The Contra Costa Resource Conservation District (CCRCD) and the Alameda City Resource Conservation District (ACRCD) worked jointly with funding from the Coastal Conservancy to develop a Regional Priority Plan (RPP) for Contra Costa and Alameda counties. The goal of the RPP process was to identify regional natural resource concerns that could be exacerbated by catastrophic wildfire and develop projects or other methods to remedy those issues ahead of the next wildfire event. The planning process started in November 2020 and completed in September 2022. The lead department is Contra Costa County Fire Protection District, in collaboration with Rodeo-Hercules Fire Protection District.

Expansion, Implementation, and Improvement: This Hazard Mitigation Plan and Regional Wildfire Prevention Plan should be aligned where mitigation actions in this Hazard Mitigation Plan support the goals of the Regional Wildfire Prevention Plan. The wildfire analysis in this Hazard Mitigation Plan can inform updates and revisions to the Wildfire Prevention Plan.

Updated	2022	Hazards Addressed	Wildfire
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Contra Costa County Community Wildfire Protection Plan

The Contra Costa County Wildfire Protection Plan (CWPP), updated in 2019, provides an analysis of wildfire hazards and risk in the wildland urban interface (WUI) in Contra Costa County. The Plan follows the standards for CWPPs established by the Federal Healthy Forest Restoration Act. The lead department is Contra Costa County Fire Protection District, in collaboration with Rodeo-Hercules Fire Protection District.

Expansion, Implementation, and Improvement: This Hazard Mitigation Plan and County Community Wildfire Protection Plan should be aligned where mitigation actions support the goals of the CWPP. The wildfire analysis in this Hazard Mitigation Plan can inform updates and revisions to the CWPP.

Updated	2019	Hazards Addressed	Wildfire
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5.2. Administrative and Technical Capabilities

The administrative and technical capabilities include community (i.e., public and private) staff and their skills and tools, which can be used for mitigation planning and implementation. This capability includes engineers, planners, emergency managers, GIS analysts, building inspectors, grant writers, and floodplain managers. Small communities may rely on other government entities, such as counties or special districts, for resources. These capabilities may be used to support mitigation activities. **Table 4** lists administrative and technical capabilities.

Table 4. Administrative and Technical Capabilities

Information Technology and Geographic Information System

Information technology (IT) and Geographic Information Systems (GIS) provide the technical resources and support necessary to operate all of the applications relating to the District's information resources; respond to the service needs to all departments based on Districtwide priorities as established by the Fire Chief; responsible for the training and effective use of all District technology computer hardware, software, and peripherals; provide internal coordination of technology efforts Districtwide including substantial interface with all technology vendors to assure cost-effective, secure, and reliable technologies compatible with the long-range needs of the District; provide high-quality spatial data.

Expansion and Improvement: Acquire and conduct training for GIS technicians on the latest versions of ArcGIS.

Department	IT contractor(s)/consultant(s), Rodeo-Hercules Fire Protection District.
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Risk Management	
Risk Management provides services to assist the District in managing their risk of injury to employees, District property, and the public at large; purchase insurance for District and act in an advisory capacity with respect to workers' compensation, public liability, District property, and District contracts.	
Expansion and Improvement: Continue to have the Risk Manager provide input to support the analysis of potential losses due to hazards. Update this Hazard Mitigation Plan based on current insurance values.	
Department	Fire Service Risk Management (through Contra Costa County), Rodeo-Hercules Fire Protection District
District Counsel	
Contracted Legal Services to ensure laws, ordinances, statutes, and other governing best practices are followed. To limit legal exposure and advise the District related to possible litigation.	
Expansion and Improvement: Continue to have the District Counsel provide input to support the analysis of potential losses due to hazards.	
Department	Myers Nave (Legal Consultant)
Contra Costa County Emergency Medical Services Authority	
In Contra Costa County Health and Human Services Emergency Medical Services, emergency medical response is provided by a network of agencies of which Rodeo-Hercules Fire Protection District is a part. The EMS Division of Contra Costa Health works with these partners to ensure everyone involved in an emergency response is specially trained and properly equipped. The Rodeo-Hercules Fire Protection District maintains an active Interagency Agreement with Contra Costa County to provide pre-hospital emergency medical first responder services within the District's primary service area.	
Expansion and Improvement: Continue to work with the LEMSA to improve EMS service to the community, improve outcomes, and ensure first responders receive the support and equipment needed to provide the highest level of EMS. Update the interagency agreement as needed.	
Department	Contra Costa County Health and Human Services
Grant Writing and Advocacy Services	
Provide grant research, writing, legislative advocacy, and post award management for the District.	
Expansion and Improvement: Increase staff and funding streams to support all grant programs.	
Department	Townsend (Public Affairs Consultant), Rodeo-Hercules Fire Protection District Board and Staff
Contracted Emergency Medical Services Oversight and Continuous Quality Improvement	
To provide high quality basic life support (BLS) and advanced life support (ALS) emergency medical services (EMS) to District citizens and ensure competent, well-trained personnel, continuing quality improvement and training must be delivered on a regular and reoccurring basis.	
Additionally, the District must have an exposure control program which requires an Infectious Control Officer to ensure the District is compliant with all laws, regulations, mandates and best practices (National Fire Protection Agency standard on Fire Department Infection Control, Bloodborne Pathogens standard 29 CFR 1910.1030) related to bloodborne pathogens and infectious disease control including training, policies, records management, workplace practices, post exposure management including on call response and reporting.	
Expansion and Improvement: Having internal personnel to assist and/or run the Program as well as updated equipment as well as provide reliable state of the art equipment to limit loss..	
Department	Greg Kennedy (EMS Consultant), Rodeo-Hercules Fire Protection District



Consultant Services to Provide Fire Prevention Services	
<p>In order to become more consistent with inspections and mandated reporting, increase capacity and resilience, and better serve the community, Rodeo-Hercules Fire Protection District contracts with a fire prevention services through an outsourced contract for service. Mandated life safety inspections and other community risk reduction and fire prevention services.</p> <p>Expansion and Improvement: Hire additional personnel, consultants, or contractors to support fire prevention mitigation.</p>	
Department	CSG (Prevention Consultant), Rodeo-Hercules Fire Protection District

5.3. Financial Resources

Table 5 contains a list of financial capabilities available to the District. These financial resources may be used to support mitigation activities based on procedures for each resource.

Table 5. Financial Resources

Special Assessment and Measure H	
<p>Revenue from Measure H and Special Assessment are used for program operations and specific projects. The revenue consists of fees, property tax, sales tax, transient occupancy tax, and franchise tax, as applicable, that can be used for general purposes.</p> <p>Expansion and Improvement: Hazard mitigation projects may be considered during the annual budgeting process for funding from the Special Assessment and Measure H.</p>	
Administrator	Department Specific Rodeo-Hercules Fire Protect District Administration; Contra Costa County Auditor-Controller’s Office
Special Revenue Funds	
<p>The Rodeo Hercules Fire Protection District operates one (1) Special Revenue Fund funded by Measure O which is a parcel tax. Special Revenue Funds are used to account for revenue derived from specific taxes or other revenue sources that are restricted by law or administrative action to be expended for specified purposes.</p> <p>Expansion and Improvement: Focus Administered Special Funds on projects that provide mitigation to natural hazards.</p>	
Administrator	Rodeo-Hercules Fire Protect District Administration; Contra Costa County Auditor-Controller’s Office
Development Impact Fees	
<p>The Rodeo Hercules Fire Protection District operates two (2) Development Impact Fees funds which are used to account for revenue derived from development projects to adequately defray all or a portion of the cost to mitigate the impacts of development.</p> <p>Expansion and Improvement: Focus Development Impact Fees on projects that provide mitigation to natural hazards.</p>	
Administrator	Rodeo-Hercules Fire Protect District Administration; Contra Costa County Auditor-Controller’s Office
Prevention Fees	
<p>Consistent with Proposition 218 and the Fire District Law of 1987 allows for fees commensurate with actual costs to deliver services to be reimbursed.</p> <p>Expansion and Improvement: Focus Prevention Fees on projects that provide mitigation to natural hazards.</p>	
Administrator	CSG (Prevention Consultant), Rodeo-Hercules Fire Protection District



Community Development Block Grant	
<p>The Community Development Block Grant (CDBG) Program provides funding for eligible senior activities such as in-home care, art classes, counseling, and home-delivered meals. The United States Department of Housing and Urban Development (HUD) also provides Disaster Recovery Assistance in the form of flexible grants to help cities, counties, and states recover from Presidentially Declared Disasters, especially in low income areas, subject to the availability of supplemental appropriations.</p> <p>Expansion and Improvement: Where applicable, CDBG should be used to fund mitigation projects that enhance the resiliency of low income and underserved communities.</p>	
Administrator	Rodeo-Hercules Fire Protection District Fire Chief and Staff
Hazard Mitigation Grant Program	
<p>The Hazard Mitigation Grant Program (HMPG) provides support for post-disaster mitigation plans and projects.</p> <p>Expansion and Improvement: Train staff on notice of intent (NOI) procedures and track opportunities on the Cal OES mitigation website to initiate applications for grant funding.</p>	
Administrator	Federal Emergency Management Agency, Rodeo-Hercules Fire Protection District Fire Chief and Staff
Building Resilient Infrastructure and Communities	
<p>Building Resilient Infrastructure and Communities (BRIC) provides support for pre-disaster mitigation plans and projects.</p> <p>Expansion and Improvement: Train staff on notice of intent (NOI) procedures and track opportunities on the Cal OES mitigation website to initiate applications for grant funding.</p>	
Administrator	Federal Emergency Management Agency, Rodeo-Hercules Fire Protection District Fire Chief and Staff
Flood Mitigation Assistance Grant Program	
<p>The Flood Mitigation Assistance (FMA) Grant Program mitigates structures and infrastructure with repetitive losses.</p> <p>Expansion and Improvement: Train staff on notice of intent (NOI) procedures and track opportunities on the California OES mitigation website to initiate applications for grant funding.</p>	
Administrator	Federal Emergency Management Agency, Rodeo-Hercules Fire Protection District Fire Chief and Staff

5.4. Education and Outreach Capabilities

Table 6 lists the District's education and public outreach capabilities. These capabilities include fire safety programs, hazard awareness campaigns, public information, and communications offices. Education and outreach capabilities can be used to inform the public about current and potential mitigation activities.



Table 6. Education and Outreach Resources

<p>District Emergency/Disaster Readiness Website https://www.rhfd.org/emergency-alerts-activation-and-resources</p>	
<p>Rodeo Hercules Fire Protection District has educational material on making an emergency plan, stocking supplies, staying informed and getting involved. Information on wildfire preparedness, sandbag, Contra Costa County Community Alerting, Zone Haven FEMA Ready Gov and others. Link to information on earthquake preparedness, heat risk, storm readiness, run hide fight/active shooter, fire home safety (i.e., risk awareness and preparedness information).</p>	
<p>Expansion and Improvement: Provide links to the City and County websites. Post material on social media accounts that provide a link to the appropriate FEMA website page.</p>	
<p>Lead Organization</p>	<p>Rodeo-Hercules Fire Protection District, City of Hercules Police Department, Contra Costa County Office of Emergency Services</p>
<p>District Social Media Accounts Facebook: https://www.facebook.com/RHFPD Instagram: https://www.instagram.com/rodeoherculesfd/</p>	
<p>The District uses its social media accounts to post information to collect input on updating this Hazard Mitigation Plan. These social media accounts can have links to other District webpages that provide details on mitigation projects and activities. They can also provide information and links to County, State and Federal emergency preparedness sites that provide information on individual and family preparedness.</p>	
<p>Expansion and Improvement: Develop a comprehensive program to utilize social media to reach out to communities in the District to provide information on mitigation activities. Conduct an annual survey to solicit input. Provide information and conduct the survey in English and Spanish.</p>	
<p>Lead Organization</p>	<p>Rodeo-Hercules Fire Protection District</p>
<p>County Public Safety and Emergency Information https://www.contracosta.ca.gov/5435/Public-Safety-Emergency-Info</p>	
<p>Provides resources and links for public safety and emergency information in Contra Costa County.</p>	
<p>Expansion and Improvement: Provide additional links to other organizations such as FEMA and PG&E.</p>	
<p>Lead Organization</p>	<p>Contra Costa County Office of Emergency Services</p>
<p>County Community Emergency Response Team Coalition</p>	
<p>The Community Emergency Response Team (CERT) Program is a 20-hour all risk, all hazard training offered by the County’s Fire Department. This valuable course is designed to help you protect yourself, your family, your neighbors, and your neighborhood before, during, and after an emergency.</p>	
<p>Expansion and Improvement: Develop a District Community Emergency Response Team (CERT) program to provide training that includes earthquake preparedness, wildfire safety, fall prevention for elderly, water safety, evacuation preparedness, and other lifesaving training for the public.</p>	
<p>Lead Organization</p>	<p>Contra Costa County Cities Citizen Corps</p>



Community Warning System

The Community Warning System (CWS) can alert residents and businesses within Contra Costa County that are impacted by or are in danger of being impacted by an emergency. The CWS message will include basic information about the incident and what specific protective actions (e.g., shelter in place, lockdown, evacuate, avoid the area) are necessary for life safety and health.

Expansion and Improvement: Coordinate community evacuation drills using the CWS to implement the exercise. Conduct post exercise information fairs at evacuation collection points.

Lead Organization	Contra Costa County Office of the Sheriff
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6. HAZARD MITIGATION PLAN INTEGRATION

The information on hazards, risk, vulnerability, and mitigation contained in this Hazard Mitigation Plan is based on the best available data at the time of the Plan update. Plan integration consists of the incorporation of hazard mitigation into other relevant planning mechanisms (e.g., general planning and capital improvement planning). It includes the integration of natural hazard information and mitigation policies, principles, and actions into local planning mechanisms and vice versa. Additionally, plan integration is achieved through the involvement of key staff and community officials in collaborative hazard mitigation planning.

6.1. Existing Plan Integration

RHFPD did not participate in the previous iteration of the Contra Costa County Hazard Mitigation Plan.

6.2. Potential Future Integration

As the Hazard Mitigation Plan is implemented, the District will use information from the Plan as the best available science and data on hazards. The capability assessment presented in Section 5 of this Annex identifies codes, plans, and programs that provide opportunities for integration. The countywide and local action plans developed for this Hazard Mitigation Plan are related to plan integration. The capability assessment identified plans and programs, listed in **Table 7**, that do not currently integrate goals and recommendations of this Plan but provide opportunities to do so in the future.

Table 7. Potential Future Integration

Planning Initiative	Description
County General Plan (Environmental Hazard Element)	The Environmental Hazards Element contains an evaluation of natural and human-caused conditions that may pose certain health and safety hazards to life and property in the District, along with a comprehensive program to mitigate those hazards. Inherent in this Element is a determination of “acceptable risk.” This determination is based on defining how safe is safe enough, balancing the severity of the hazard, costs, feasibility of hazard mitigation, and expected benefits. In most cases, the level of acceptable risk is widely shared throughout the State and nation. For example, the standard for protection from flooding is a national standard. Standards for protection of structures from earthquake damage are based on the provisions of the Uniform Building Code. This Element addresses constraints to development from geologic and seismic conditions, noise, wildfire, flooding, and hazardous materials. Portions of this Hazard Mitigation Plan with the associated mapping will be considered for inclusion into the General Plan as an Appendix and referenced in this Element. Also, the update will include assuring compliance with Assembly Bill 2140 and Senate Bill 379.



Planning Initiative	Description
District Strategic Plan	The Strategic Plan was developed with the primary goal of helping RHFPD communicate more effectively to the community in how best they can evaluate and improve the performance of their fire department and plan for the future.. This Plan uses three (3) levels of evaluation; strategic objectives, outcomes, and goals to help the reader understand the relationship between the lower-level goals with the higher-level outcomes.

7. SIGNIFICANT HAZARD PAST EVENTS

A complete risk assessment, including past incidents, for each identified hazard of concern can be found in **Volume 1** of this Plan. **Table 8** provides information on significant hazard events that uniquely impacted RHFPD.

Table 8. Significant Past Events

Date	Event Type	Description
2006	Landslide	A landslide on Carson Street caused limited damage to two (2) residential structures. No damage assessment estimates are available.
2000	Landslide	A landslide on Carson Street caused limited damage to two (2) residential structures. No damage assessment estimates are available.
1989	Earthquake	A few buildings in the City of Hercules experienced some structural damage as a result of the Loma Prieta Earthquake. Approximately \$25 Million in damages were reported for Contra Costa County.
1983	Flooding	Refugio Creek flooded. No damage assessment estimates are available.

8. NATIONAL FLOOD INSURANCE PROGRAM

As a special district, the RHFPD is not eligible to participate in FEMA’s National Flood Insurance Program (NFIP). Further information on Contra Costa County’s NFIP and Community Rating System (CRS) participation is available on **Volume 1** of this Plan.

9. HAZARD VULNERABILITY AND IMPACT ASSESSMENT

Exposure and vulnerability to certain hazards affect the entire County and others are geographically defined. Although the entire County may be vulnerable to these hazards, their impacts may vary based on existing community conditions (e.g., underserved, or functional access needs populations may be more susceptible based on certain conditions, vulnerabilities, or needs).

A complete risk assessment for each identified hazard of concern is in **Volume 1** of this Plan. **Table 9** provides information on a several key vulnerabilities for RHFPD.

Table 9. Hazard Vulnerability and Impact Assessment

Hazards	Vulnerability and Impact
Landslides	Rodeo-Hercules Fire Station (1680 Refugio Valley Road) is located in a high landslide risk area. Numerous shallow landslides of various sizes are present in Hercules, particularly in the southeastern part of the City of Hercules.



Hazards	Vulnerability and Impact
Wildfire	Homes within one (1) mile of a natural area are considered part of an ember zone, where wind driven embers can be a risk to property. Most of the eastern portion of the City of Hercules is located within the ember zone with large areas of the City directly adjacent to high wildfire severity zones.

9.1. FEMA National Risk Index

In the National Risk Index (NRI), risk is defined as the potential for negative impacts as a result of a natural hazard. The Risk Index is based on three (3) components – a natural hazards component (Expected Annual Loss), a consequence enhancing component (Social Vulnerability), and a consequence reduction component (Community Resilience). Using these components, the composite and hazard type Risk Index values are calculated for each community (county and Census Tract). Risk Index values form an absolute basis for measuring Risk within the NRI and are used to generate Risk Index percentiles and ratings across communities.³ **Table 10** illustrates the Risk Index rating and score for RHFPD.

Note: ArcGIS mapping analysis was performed utilizing Census Tract data by overlaying Census Tracts with the Rodeo-Hercules Fire Protection District planning area boundary. The information outlined in this section includes data from the Census Tracts that intersect the jurisdiction.

Table 10. Risk Index Score (FEMA National Risk Index)

Jurisdiction	Rating	Score
Rodeo-Hercules Fire Protection District	Very High	84.3

Risk Index scores are calculated using an equation that combines scores for Expected Annual Loss due to natural hazards, Social Vulnerability and Community Resilience (Expected Annual Loss x Social Vulnerability / Community Resilience = Risk Index).

9.1.1. Expected Annual Loss

The FEMA NRI Expected Annual Loss (EAL), the natural hazards component of the NRI, represents the average economic loss in dollars resulting from natural hazards each year. It is calculated for each hazard type and quantifies loss for relevant consequence types – buildings, people, and agriculture. The EAL score and rating represent a community's relative level of expected losses each year when compared to all other communities at the same level. Since the score is associated to a community's risk; the higher EAL score results in a higher Risk Index score.⁴ **Table 11** illustrates each hazard EAL for RHFPD.

Table 11. Expected Annual Loss (FEMA National Risk Index)

Hazard	Population Equivalence	Building Value	Agriculture Value	Total Expected Annual Loss	Expected Annual Loss Score	Rating
Coastal Flooding (Sea Level Rise)	\$6	\$830	n/a	\$836	32.2	Relatively Low
Drought	n/a	n/a	\$50	\$50	15.6	Very Low

³ Federal Emergency Management Agency. (2023). Determining Risk. Retrieved from <https://hazards.fema.gov/nri/determining-risk>.

⁴ Federal Emergency Management Agency. (2023). Expected Annual Loss. Retrieved from <https://hazards.fema.gov/nri/expected-annual-loss>.

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Hazard	Population Equivalence	Building Value	Agriculture Value	Total Expected Annual Loss	Expected Annual Loss Score	Rating
Earthquake	\$563,541	\$1.3 Million	n/a	\$1.9 Million	95.9	Very High
Hail (Severe Weather)	\$29	\$101	\$0	\$130	19.4	Very Low
Heat Wave (Severe Weather)	\$12,235	\$2	\$0	\$12,237	57.5	Relatively Moderate
Landslide	\$373	\$2,960	n/a	\$3,334	67.3	Relatively High
Riverine Flooding (Flood)	\$18,183	\$13,463	\$3	\$31,649	52.6	Relatively Moderate
Strong Winds (Severe Weather)	\$60	\$18	\$0	\$78	5.1	Very Low
Tornado (Severe Weather)	\$1,138	\$2,427	\$0	\$3,565	10.6	Very Low
Tsunami	\$0	\$14	n/a	\$14	18.4	Very Low
Wildfire	\$735	\$42,614	\$0	\$43,349	61.0	Relatively High

Expected annual loss scores are calculated utilizing an equation that combines values for exposure, annualized frequency, and historic loss ratios (Expected Annual Loss = Exposure x Annualized Frequency x Historic Loss Ratio).

An EAL score and rating is calculated independently for each consequence type (i.e., buildings, population, and agriculture) for each county and Census Tract. The population EAL is measured in fatalities and injuries while the building and agriculture values are measured in dollars. However, for consistency in the unit of measurement, the population EAL was monetized into population equivalence using a value of statistical life (VSL) approach where each fatality or 10 injuries is treated as \$11.6 Million of economic loss.

9.1.2. Social Vulnerability

Social vulnerability, the consequence enhancing risk component of the NRI, measures the susceptibility of social groups to the adverse impacts of natural hazards, including disproportionate death, injury, loss, or disruption of livelihood. The Social Vulnerability score and rating represent the relative level of a community’s social vulnerability compared to all other communities at the same level. A higher Social Vulnerability score results in a higher Risk Index score.⁵ **Table 12** illustrates the Social Vulnerability rating and score for RHFPD.

Table 12. Social Vulnerability (FEMA National Risk Index)

Jurisdiction	Rating	Score
Rodeo-Hercules Fire Protection District	Relatively Moderate	47.3

Social Vulnerability is measured using the Social Vulnerability Index (SoVI) published by the University of South Carolina’s Hazards and Vulnerability Research Institute (HVRI).

⁵ Federal Emergency Management Agency. (2023). Social Vulnerability. Retrieved from <https://hazards.fema.gov/nri/social-vulnerability>.



9.1.3. Community Resilience

Community resilience, the consequence reduction risk component, measures the ability of a community to prepare for anticipated natural hazards, adapt to changing conditions, and withstand and recover rapidly from disruptions. The Community Resilience score and rating represent the relative level of a community’s resilience compared to all other communities at the same level. Since the score is inversely proportional to a community’s risk; the higher Community Resilience score results in a lower Risk Index score.⁶ **Table 13** illustrates the Community Resilience rating and score for RHFPD.

Table 13. Community Resilience (FEMA National Risk Index)

Jurisdiction	Rating	Score
Rodeo-Hercules Fire Protection District	Relatively High	66.4

Community Resilience is measured using the Baseline Resilience Indicators for Communities (HVRI BRIC) published by the University of South Carolina’s Hazards and Vulnerability Research Institute (HVRI).

9.1.4. Annualized Frequency

Annualized frequency is defined as the expected frequency or probability of a hazard occurrence per year. It is a natural hazard incidence factor for Expected Annual Loss, the natural hazards component of the National Risk Index. A higher annualized frequency value results in higher Expected Annual Loss and Risk Index scores. The annualized frequency is derived from either the number of recorded hazard occurrences each year over a given period or the modeled probability of a hazard occurrence each year (e.g., earthquake).⁷ **Table 14** outlines the annualized frequency for each hazard, based on FEMA NRI data, for RHFPD.

Table 14. Hazard Annualized Frequency (FEMA National Risk Index)

Hazard	Period of Record	Events on Record	Annualized Frequency
Coastal Flooding <i>(Sea Level Rise)</i>	Various datasets	n/a	1.0 events per year
Drought	22 years	1,003	45.6 events per year
Earthquake	2021 dataset	n/a	0.011% chance per year
Hail <i>(Severe Weather)</i>	34 years	1	0.0 events per year
Heat Wave <i>(Severe Weather)</i>	16 years	27	1.9 events per year
Landslide	12 years	0.3	0.0 events per year
Riverine Flooding <i>(Flood)</i>	24 years	31	1.3 events per year
Strong Winds <i>(Severe Weather)</i>	34 years	2	0.0 events per year
Tornado <i>(Severe Weather)</i>	72 years	0	0.0 events per year
Tsunami	222 years	0	0.0 events per year
Wildfire	2021 dataset	n/a	0.0% events per year

⁶ Federal Emergency Management Agency. (2023). Community Resilience. Retrieved from <https://hazards.fema.gov/nri/community-resilience>.

⁷ Federal Emergency Management Agency. (2023). Annualized Frequency. Retrieved from <https://hazards.fema.gov/nri/annualized-frequency>.



10. HAZARD RISK RANKING

Table 15 presents the local hazard ranking for RHFPD of all hazards of concern listed in **Volume 1** of this Plan. This ranking summarizes how hazards vary for this jurisdiction. As described in detail in **Volume 1**, the ranking process involves an assessment of the likelihood of occurrence for each hazard, along with its potential impacts on people, property, and the economy.

Table 15. Hazard Risk Ranking

Hazard Event	Probability Factor	Sum of Weighted Extent Factors	Sum of Weighted Vulnerability Factors	Sum of Weighted Impact Factors	Consequence Score	Total Risk Score (Probability x Consequence)
Earthquake	2	18	17	36	71	68
Landslide	3	9	9	22	40	59
Heavy Rain (Severe Weather)	3	9	14	15	38	56
Flood (Urban/Flash Flood)	2	15	12	29	56	55
Wildfire	2	12	12	31	55	54
Severe Thunderstorm (Severe Weather)	3	6	16	14	36	54
Strong Winds / Damaging Winds (Severe Weather)	3	9	11	16	36	54
Heat Wave/Extreme Heat	3	9	10	15	34	51
Utility Interruptions	3	9	7	18	34	51
Drought	2	18	12	20	50	50
Flood (Riverine/Creek)	2	12	7	29	48	48
Hazardous Materials Incidents	2	15	9	16	40	41
Climate Change	2	9	12	15	36	38
Sea Level Rise	2	12	6	17	35	37
Cybersecurity Incidents	2	12	7	13	32	34
Active Shooter Incidents	2	9	5	15	29	32
Terrorism (Weapons of Mass Destruction)	1	18	11	27	56	31
Dam and Levee Failure	1	18	6	31	55	30
Tsunami	1	6	6	22	34	20

2024 Hazard Mitigation Plan **(DRAFT)**
 Contra Costa County, California



Hazard Event	Probability Factor	Sum of Weighted Extent Factors	Sum of Weighted Vulnerability Factors	Sum of Weighted Impact Factors	Consequence Score	Total Risk Score (Probability x Consequence)
Tornado (Severe Weather)	1	6	6	14	26	16

Consequence: Sum of all weighted factors. **Impact:** Sum of the weighted Impact factors.
Extent: Sum of the weighted Extent factors. **Total Risk Score*** = Probability x Consequence
Vulnerability: Sum of the weighted Vulnerability factors. * Normalized to 100

Total Risk Score Legend

Classification	Probability Factor	Extent	Vulnerability	Impact	Consequence Score	Total Risk Score
Low (L)	1	0 – 6	0 – 6	0 – 12	0 – 24	0 – 24
Medium (M)	2	7 – 12	7 – 12	13 – 26	25 – 50	25 – 54
High (H)	3	13 – 18	13 – 18	27 – 39	51 – 75	55 and above

The **legend**—specifically the assignment of low, medium, and high—provides an additional means to qualitatively assess the probability factor, sum of weighted factors, and the total risk scores for each hazard. The **Consequence Score** represents the sum of the Extent, Vulnerability, and Impact Factors. The **Total Risk Score** is a measure of Probability and Consequence.



11. MITIGATION ACTIONS

This section includes the mitigation actions that were developed to address identified risks and vulnerabilities to hazards identified in this Plan. This Plan serves only to recommend mitigation measures based on the potential for risk reduction and available funding. Implementation of mitigation actions is dependent on risk reduction priorities, feasibility, and available funding. It is also dependent on the cooperation and support of the jurisdiction and/or department responsible for each action item.

RHFPD agreed upon **10** mitigation actions that apply to the jurisdiction’s properties where they have jurisdictional responsibility and authority. The District did not participate in the previous reiteration of the Contra Costa County Hazard Mitigation Plan; therefore, all mitigation actions are new. A summary of the District’s mitigation actions status is listed in **Table 16**.

Table 16. Rodeo-Hercules Fire Protection District Mitigation Actions Summary

Status		Mitigation Action Total	
Ongoing		0	
In Progress/In Work		0	
Not Started		0	
Delayed/Deferred		0	
New		10	
TOTAL		10	
Completed		0	
Deleted/No Longer Needed		0	
Mitigation Actions per Hazard			
Climate Change	7	Landslide	9
Dam and Levee Failure	9	Sea Level Rise	9
Drought	9	Severe Weather	8
Earthquake	8	Tsunami	9
Flood	9	Wildfire	9
Other Hazards of Concern: Hazardous Materials Incidents (6), Utility Interruptions (6), Active Shooter Incident (6), Terrorism (6)			

These shared actions, some of which address all hazards, help to meet the following requirements:

- Does the Plan identify and analyze a comprehensive range of specific mitigation actions and projects for each jurisdiction being considered to reduce the effects of hazards, with emphasis on new and existing buildings and infrastructure?
- Does the Plan include one (1) or more action(s) per jurisdiction for each hazard identified within the risk assessment?

A detailed explanation of the Mitigation Strategy can be found in Chapter 5 of **Volume 1**.

2024 Hazard Mitigation Plan **(DRAFT)**
 Contra Costa County, California



Mitigation Action	Implement a Community Emergency Response Team (CERT) Program to ensure training, support, and equipment. Additionally, to improve resilience from and disaster preparedness for the hazards that may impact the District and region, and trains residents in basic disaster response skills (e.g., fire safety, light search and rescue, team organization, and disaster medical operations).				
Action Number	RH-1	Year Initiated	2024	Prioritization Score	33/40
Goal(s) / Objective(s) Addressed	Goals: 1, 4, 5		Hazard(s) Mitigated	Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire, Active Shooter Incidents, Hazardous Materials Incidents, Terrorism, Utility Interruptions	
Project Status	New		<i>If Deleted/No Longer Needed, provide reason.</i>	N/A	
Benefits <i>(Loss Avoided)</i>	High				
Lead Agency / Organization	Rodeo-Hercules Fire Protection District		Supporting Agency / Organization <i>(If applicable)</i>	N/A	
Additional Participating Jurisdictions <i>(If applicable)</i>	N/A				
Project Duration	Long Term		Estimated Cost	Low	
Potential Funding Source	Local Budgeted Funds, UASI		<i>If Other, you must identify a funding source.</i>	N/A	
			Please provide further detail on Potential Funding Source.	General Fund (Staff Time)	
Implementation Priority	High	Integration Ideas <i>(Optional)</i>			

2024 Hazard Mitigation Plan **(DRAFT)**
 Contra Costa County, California



Mitigation Action	Provide equipment, apparatus, and support for Wildfire mitigation efforts to include, but not limited to, the development of a mitigation plan, implement fuels management and reduction with replantation of indigenous fire restive plants, map vulnerable areas, retrofit and or require/encourage fire resistive construction, create defensible space, around structures, chipper program, fire awareness program, weed abatement.				
Action Number	RH-2	Year Initiated	2024	Prioritization Score	33/40
Goal(s) / Objective(s) Addressed	Goals: 1, 2, 3, 4, 5		Hazard(s) Mitigated	Climate Change, Drought, Landslide, Wildfire	
Project Status	New	If Deleted/No Longer Needed, provide reason.		N/A	
Benefits <i>(Loss Avoided)</i>	High				
Lead Agency / Organization	Rodeo-Hercules Fire Protection District	Supporting Agency / Organization <i>(If applicable)</i>	Contra Costa County Fire Protection District		
Additional Participating Jurisdictions <i>(If applicable)</i>	N/A				
Project Duration	Ongoing	Estimated Cost	Medium		
Potential Funding Source	Local Budgeted Funds, HMGP, BRIC, FMA, CDBG, FEMA PA	If <i>Other</i> , you must identify a funding source.		N/A	
		Please provide further detail on Potential Funding Source.		General Fund (Staff Time)	
Implementation Priority	High	Integration Ideas <i>(Optional)</i>			



2024 Hazard Mitigation Plan **(DRAFT)**
 Contra Costa County, California

Mitigation Action	Implement a water response and rescue program to include, but not limited to, equipment, training, and support during water related disasters and incidents.				
Action Number	RH-3	Year Initiated	2027	Prioritization Score	33/40
Goal(s) / Objective(s) Addressed	Goals: 1, 2, 4, 5		Hazard(s) Mitigated	Climate Change, Dam and Levee Failure, Flood, Sea Level Rise, Tsunami	
Project Status	New	If Deleted/No Longer Needed, provide reason.		N/A	
Benefits <i>(Loss Avoided)</i>	High				
Lead Agency / Organization	Rodeo-Hercules Fire Protection District	Supporting Agency / Organization <i>(If applicable)</i>	Contra Costa County Fire Protection District		
Additional Participating Jurisdictions <i>(If applicable)</i>	N/A				
Project Duration	Ongoing	Estimated Cost	Medium		
Potential Funding Source	Local Budgeted Funds, HMGP, FMA, FEMA PA	If Other, you must identify a funding source.		N/A	
		Please provide further detail on Potential Funding Source.		General Fund (Staff Time)	
Implementation Priority	High	Integration Ideas <i>(Optional)</i>			



2024 Hazard Mitigation Plan (DRAFT)
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Mitigation Action	Integrate interoperable and reliable communication equipment including portable and mobile radios and all associated equipment to coordinate disaster response.				
Action Number	RH-4	Year Initiated	2024	Prioritization Score	39/40
Goal(s) / Objective(s) Addressed	Goals: 1, 2, 3, 4, 5		Hazard(s) Mitigated	Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire, Active Shooter Incidents, Hazardous Materials Incidents, Terrorism, Utility Interruptions	
Project Status	New	If Deleted/No Longer Needed, provide reason.		N/A	
Benefits <i>(Loss Avoided)</i>	High				
Lead Agency / Organization	Rodeo-Hercules Fire Protection District	Supporting Agency / Organization <i>(If applicable)</i>		N/A	
Additional Participating Jurisdictions <i>(If applicable)</i>	N/A				
Project Duration	Short Term	Estimated Cost		Medium	
Potential Funding Source	Local Budgeted Funds, Other, HMGP, FMA, FEMA PA	If Other, you must identify a funding source.		UASI	
		Please provide further detail on Potential Funding Source.		General Fund (Staff Time)	
Implementation Priority	High	Integration Ideas <i>(Optional)</i>			



2024 Hazard Mitigation Plan **(DRAFT)**
 Contra Costa County, California

Mitigation Action	Ensure that mandated training is provided to employees who require advanced knowledge and application of the Incident Command System (ICS); and ensure that employee training records are securely maintained. These include, but are not limited to, primary and alternate EOC Section Chiefs and senior field personnel, ICS-300, ICS-400, and the FEMA Professional Development Series.				
Action Number	RH-5	Year Initiated	2025	Prioritization Score	38/40
Goal(s) / Objective(s) Addressed	Goals: 1, 2, 3, 4, 5		Hazard(s) Mitigated	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire, Active Shooter Incidents, Hazardous Materials Incidents, Terrorism, Utility Interruptions	
Project Status	New		<i>If Deleted/No Longer Needed, provide reason.</i>	N/A	
Benefits <i>(Loss Avoided)</i>	Medium				
Lead Agency / Organization	Rodeo-Hercules Fire Protection District		Supporting Agency / Organization <i>(If applicable)</i>	N/A	
Additional Participating Jurisdictions <i>(If applicable)</i>	N/A				
Project Duration	Ongoing		Estimated Cost	Medium	
Potential Funding Source	Local Budgeted Funds		<i>If Other, you must identify a funding source.</i>	N/A	
			Please provide further detail on Potential Funding Source.	General Fund (Staff Time)	
Implementation Priority	High	Integration Ideas <i>(Optional)</i>			



2024 Hazard Mitigation Plan **(DRAFT)**
 Contra Costa County, California

Mitigation Action	Enhance technical equipment for a training room that could serve as a District Operations Center (DOC) or an alternative Emergency Operations Center (EOC).				
Action Number	RH-6	Year Initiated	2025	Prioritization Score	38/40
Goal(s) / Objective(s) Addressed	Goals: 1, 2, 3, 4, 5		Hazard(s) Mitigated	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire, Active Shooter Incidents, Hazardous Materials Incidents, Terrorism, Utility Interruptions	
Project Status	New	If Deleted/No Longer Needed, provide reason.		N/A	
Benefits <i>(Loss Avoided)</i>	High				
Lead Agency / Organization	Rodeo-Hercules Fire Protection District	Supporting Agency / Organization <i>(If applicable)</i>	City of Hercules Police Department		
Additional Participating Jurisdictions <i>(If applicable)</i>	N/A				
Project Duration	Short Term	Estimated Cost	Low		
Potential Funding Source	Local Budgeted Funds, Other, HMGP, BRIC, FMA, CDBG, FEMA PA	If <i>Other</i> , you must identify a funding source.	UASI		
		Please provide further detail on Potential Funding Source.	General Fund (Staff Time)		
Implementation Priority	High	Integration Ideas <i>(Optional)</i>			



2024 Hazard Mitigation Plan **(DRAFT)**
 Contra Costa County, California

Mitigation Action	Enhance Fire States for surge capacity, sustainable deployment, apparatus bay doors, kitchen and cooking areas, training room, office capacity, and capacity for housing additional personnel in during large scale events.				
Action Number	RH-7	Year Initiated	2025	Prioritization Score	35/40
Goal(s) / Objective(s) Addressed	Goals: 1, 2, 5		Hazard(s) Mitigated	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire, Active Shooter Incidents, Hazardous Materials Incidents, Terrorism, Utility Interruptions	
Project Status	New	If Deleted/No Longer Needed, provide reason.		N/A	
Benefits <i>(Loss Avoided)</i>	Medium				
Lead Agency / Organization	Rodeo-Hercules Fire Protection District	Supporting Agency / Organization <i>(If applicable)</i>	City of Hercules Police Department		
Additional Participating Jurisdictions <i>(If applicable)</i>	N/A				
Project Duration	Short Term	Estimated Cost	Medium		
Potential Funding Source	Local Budgeted Funds, HMGP, HMGP Post Fire, BRIC, FMA, CDBG, FEMA PA	If <i>Other</i> , you must identify a funding source.	N/A		
		Please provide further detail on Potential Funding Source.	General Fund (Staff Time)		
Implementation Priority	High	Integration Ideas <i>(Optional)</i>			



2024 Hazard Mitigation Plan **(DRAFT)**
 Contra Costa County, California

Mitigation Action	Provide cardiac monitors and other essential and lifesaving equipment for first responders to increase the survival rate of victims during emergencies and disasters.				
Action Number	RH-8	Year Initiated	2024	Prioritization Score	40/40
Goal(s) / Objective(s) Addressed	Goals: 1, 5		Hazard(s) Mitigated	Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire, Active Shooter Incidents, Hazardous Materials Incidents, Terrorism, Utility Interruptions	
Project Status	New	If Deleted/No Longer Needed, provide reason.		N/A	
Benefits <i>(Loss Avoided)</i>	High				
Lead Agency / Organization	Rodeo-Hercules Fire Protection District	Supporting Agency / Organization <i>(If applicable)</i>		N/A	
Additional Participating Jurisdictions <i>(If applicable)</i>	N/A				
Project Duration	Short Term	Estimated Cost		Medium	
Potential Funding Source	Local Budgeted Funds, Other, HMGP, HMGP Post Fire, BRIC, FMA	If <i>Other</i> , you must identify a funding source.		UASI	
		Please provide further detail on Potential Funding Source.		General Fund (Staff Time)	
Implementation Priority	High	Integration Ideas <i>(Optional)</i>			

2024 Hazard Mitigation Plan **(DRAFT)**
 Contra Costa County, California



Mitigation Action	Partner with the community, non-profits, law enforcement, to conduct community trainings on emergency preparedness, and response (e.g., evacuation routes and shelters).				
Action Number	RH-9	Year Initiated	2025	Prioritization Score	40/40
Goal(s) / Objective(s) Addressed	Goals: 1, 5		Hazard(s) Mitigated	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire	
Project Status	New		<i>If Deleted/No Longer Needed, provide reason.</i>	N/A	
Benefits <i>(Loss Avoided)</i>	High				
Lead Agency / Organization	Rodeo-Hercules Fire Protection District		Supporting Agency / Organization <i>(If applicable)</i>	City of Hercules Police Department, Contra Costa County Office of Emergency Services	
Additional Participating Jurisdictions <i>(If applicable)</i>	N/A				
Project Duration	Ongoing		Estimated Cost	Medium	
Potential Funding Source	Local Budgeted Funds, HMGP, BRIC, FMA		<i>If Other, you must identify a funding source.</i>	N/A	
			<i>Please provide further detail on Potential Funding Source.</i>	General Fund (Staff Time)	
Implementation Priority	High	Integration Ideas <i>(Optional)</i>			



2024 Hazard Mitigation Plan **(DRAFT)**
 Contra Costa County, California

Mitigation Action	Explore participating in community readiness programs such as Firewise, Read Set Go, and StormReady.				
Action Number	RH-10	Year Initiated	2024	Prioritization Score	33/40
Goal(s) / Objective(s) Addressed	Goals: 1, 4, 5		Hazard(s) Mitigated	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire	
Project Status	New		<i>If Deleted/No Longer Needed, provide reason.</i>	N/A	
Benefits <i>(Loss Avoided)</i>	High				
Lead Agency / Organization	Rodeo-Hercules Fire Protection District		Supporting Agency / Organization <i>(If applicable)</i>	N/A	
Additional Participating Jurisdictions <i>(If applicable)</i>	N/A				
Project Duration	Long Term		Estimated Cost	Low	
Potential Funding Source	Local Budgeted Funds		<i>If Other, you must identify a funding source.</i>	N/A	
			Please provide further detail on Potential Funding Source.	General Fund (Staff Time)	
Implementation Priority	High	Integration Ideas <i>(Optional)</i>			



APPENDIX A. PUBLIC ENGAGEMENT

[This section will be populated after the Public Comment Period ends.]



APPENDIX B. PLAN ADOPTION

[Placeholder for adoption documentation after State and FEMA Approval]

4/23/2024

Annual report to the RHFD Board of Directors:
from the Measure O Oversight Committee

In March 2024, we have reviewed the Audit report for 22-23. It does not reflect the budget changes that we had hoped for initially. However, the September budget from 23-24 does reflect important changes that are aligned with Measure O intent. We await a forecast review, to assess these changes.

According to the audit we currently have a 7.2 million reserve, which speaks to the good health of the District.

There have been three topics of discussion, in the new Strategic Plan, regarding the future of the district. Status quo, Fee for Service, or annexation to the ConFire organization.

Also of note in our meetings, is that members of this committee voted unanimously to pursue termination of Measure O taxation, should annexation occur.

Sincerely,
Maureen Brennan
Chair, Measure O Oversight Committee

RODEO-HERCULES FIRE PROTECTION DISTRICT
MEMORANDUM

TO: Board of Directors, RODEO-HERCULES FIRE PROTECTION DISTRICT
FROM: Rebecca Ramirez, INTERIM FIRE CHIEF
DATE: May 8, 2024
RE: Third Quarter Budget Report for FY 2023-24

The attached reports summarize the Fire District's financial position through the first three quarters, ending March 31, 2024. Substantive information from the County financial ledger is illustrated in the Fire District Chart of Accounts. This report is created by Fire District staff with the support and assistance of the Board appointed third party independent advisor from Strategic Advisory Services.

BACKGROUND:

The Fire District Board of Directors adopts the current year budget on or before the September 30th deadline. Throughout the fiscal year, the staff develops quarterly budget analysis reports for the Fire District Board of Directors. The purpose of the budget report is to provide an overview of the Fire District's financial condition and forecast trends which may necessitate adjustments.

THIRD QUARTER RESULTS:

To date, the Fire District's revenue projections are exceeding estimates. Overall Operational and Capital expenditures are underspent.

EXPENDITURE ANALYSIS (AS OF MARCH 31, 2024):

Salary and Benefits

Permanent Salaries are presently 74% expended. Overtime expenses for backfill are 85% expended and will be overspent by end of the fiscal year. The permanent salary line and the overtime lines are expected to balance one another. Strike Team reimbursements continue to positively off set expenditures.

The worker's compensation line item is fully paid for the year making it appear overspent at 100%. We are expecting a true up invoice at the end of the fiscal year based on historical information that will cause an overage in the category.

Overall, the Salary and Benefits through March 31st are approximately 75% expended which is right on track.

Supplies and Services

Supplies and services are 58% expended and are underspent.

While some line items are overspent (i.e. legal expense, data processing, utilities) others are well underspent. Previous delays in invoicing from some vendors will catch up by the end of the year causing a rise in the overall percentage spent. Despite the anticipated fourth quarter increase the services and supplies are expected to remain well underspent.

The overall regular and reoccurring expenditures for Operations are 72%. The Operations budget is expected to be underspent by the end of the year.

See Expenses Table on Page 3.

Capital

As of March 31st, the Capital budget was 64% spent. Many of the capital projects, including the bathrooms and the alerting systems, were nearing completion, but not all invoices had been submitted or paid within the reporting period. Due to a variety of factors (City of Hercules support, timing/rollover of projects, etc.) the capital budget is expected to be underspent by the end of the FY.

See Capital Table on Page 5.

REVENUE ANALYSIS:

Property Tax is the primary source of revenue for the General Fund and are recognized in the fiscal year for which they are levied. The Contra Costa County Treasurer-Tax Collector levies bills and collects all forms of property taxes. Property taxes stand at approximately 99% received. Total revenue at the end of the year will exceed the budgeted amount. The Fire District is on track to receive its anticipated secured property tax revenue for the fiscal year 2023-24. The Fire District expects nominal additional revenues from the County Assessor's office between now and the end of the budget year. If present trends continue the revenues are expected to be significantly higher than anticipated by the fiscal year end.

See Revenue Table on Page 4.

RECOMMENDATION:

The third quarter budget review has been submitted for informational purposes and, while we welcome any input or direction the Board may have, no action is required.

**RODEO HERCULES FIRE PROTECTION DISTRICT
FY2023-2024 BUDGET**

		ADOPTED	YTD ACTUAL	%
	GL	REVISED BUDGET	THRU 03/31/24	EXPENDED
DESCRIPTION	CODE	FY2023-24	FY2023-24	
Holiday Pay	1001	218,393	163,173	74.7%
Permanent Salaries	1011	3,063,138	2,283,962	74.56%
Strike Team Reimbursement	1011	-	\$ (10,068)	
Drill/Temporary Salaries	1013	49,000	34,560	70.5%
Overtime	1014	-	-	
FLSA	1014-01	137,277	104,430	76.1%
Backfill/Ancillary	1014-02	681,363	576,004	84.5%
Strike Team	1014-03	-	92,218	
Strike Team-FLSA	1014-04	-	7,920	
Strike Team Reimbursement	1014-05	-	(136,792)	
Deferred Compensation	1015	14,400	12,900	89.6%
FICA	1042	58,000	53,147	91.6%
Retirement	1044	2,824,156	2,116,117	74.9%
Group Insurance	1060	660,757	399,906	60.5%
Group Insurance-Retiree	1061	360,000	238,249	66.2%
Unemployment Insurance	1063	1,000	782	78.2%
Worker's Compensation Ins.	1070	441,129	441,129	100.0%
TOTAL SALARIES AND BENEFITS		8,508,613	6,377,636	74.96%
Office Expenses	2100	34,750	20,175	58.06%
Books/periodicals/subscriptions	2102	4,000	2,716	67.90%
Communications	2110	217,915	40,848	18.74%
Utilities	2120	41,495	40,635	97.93%
Small Tools and Equipment	2130	10,500	619	5.90%
Medical supplies	2140	26,500	5,418	20.45%
Food	2150	4,420	4,074	92.17%
Clothing & personal supplies	2160	13,440	10,260	76.34%
Household expenses	2170	9,100	7,897	86.78%
Publications and legal notices	2190	1,300	454	34.92%
Memberships	2200	13,482	13,210	97.98%
Rents and leases	2250	203,660	201,154	98.77%
Repair & service equipment	2270	41,920	11,890	28.36%
Vehicle repair services	2271	100,000	47,338	47.34%
Reimbursements	2271		\$ (23,875.00)	
Gas & oil supplies	2272	32,100	10,910	33.99%
Vehicle maintenance-tires	2273	15,000	6,301	42.01%
Maint. Radio & electrical equip.	2276	7,380	5,546	75.15%
Maintenance building & grounds	2281	36,500	8,331	22.82%
Employee travel expenses	2303	5,400	2,235	41.39%
Professional/Specialized services	2310	440,864	311,974	75.93%
Data processing service	2315	4,200	22,487	535.40%
Data processing supplies	2316	323	-	0.00%
Information security	2326	4,620	395	8.55%
Insurance	2360	97,509	36,066	36.99%
Firefighting supplies	2474	98,458	37,024	37.60%
Recreation/Physical Fitness	2476	2,600	-	0.00%
Educational Supplies & Courses	2477	32,763	12,445	37.98%
Other Special Departmental Expenses	2479	4,270	8,253	193.28%
Interest on Notes & Warrants	3520	1,000	-	0.00%
Tax Assessments	3530	23,000	19,455	84.59%
Total Services & Supplies Expenses		1,528,469	864,235	57.67%
		-		
Total Operational Expenses		\$ 10,037,082	\$ 7,241,871	72.2%
FLSA SETTLEMENT COSTS			\$ 278,373.53	100%

RHPD76

**RODEO HERCULES FIRE PROTECTION DISTRICT
REVENUE ALL FUNDS
FY2023-2024**

DESCRIPTION	GL CODE	ADOPTED BUDGET FY2023-2024	Q3 03/31/2024 2023-24	% REC'D
Prop. Taxes-Current secured	9010	4,224,038	4,316,039	102%
Prop. Tax-Supplemental	9011	181,557	23,301	13%
Prop. Tax-Unitary	9013	84,000	85,763	102%
Prop. Tax-Current Unsecured	9020	135,000	175,646	130%
Prop Tax-Prior-Secured	9030	(17,614)	(25,136)	143%
Prop Tax-Prior-Supplemental	9031	(10,406)	(12,039)	116%
Prop Tax-Prior-Unsecured	9035	(816)	(2,496)	306%
TOTAL PROPERTY TAXES		4,595,759	4,561,078	99%
Benefit District	9066	1,361,582	1,363,968	100%
TOTAL BENEFIT DISTRICT		1,361,582	1,363,968	100%
H/O Prop Tax Relief	9385	29,000	13,701	47%
Other In Lieu Taxes	9580	183	182	99%
RDA NonProp-Tax Pass Thru	9591	639,165	281,965	44%
Earnings on Investment	9181	35,374	59,176	167%
Fire Prevention Plan Review	9741	11,887	4,692	39%
Misc. Current Services	9980	15,000	7,938	53%
Other Revenue/Measure H	9895	86,388	-	0%
TOTAL INTERGOVERNMENTAL		816,997	367,654	45%
Measure O	9066	2,645,510	2,647,187	100%
TOTAL MEASURE O		2,645,510	2,647,187	100%
Grant Funds	9980	99,750	99,625	100%
State Dated Check	9975	0	-	
Misc. State Aid	9435	0	-	
Indemnifying Proceeds	9969	0	-	
Development Impact Fee	9980	0	7,938	
TOTAL OTHER REVENUE		99,750	107,563	108%
TOTAL REVENUE		9,519,598	9,047,450	95%

	REVISED CAPITAL BUDGET	THRU 03/31/24	% EXPENDED
ALERTING SYSTEM 75/76	\$ 231,808	\$ 210,597	91%
STATION BATHROOM REMODELS	\$ 102,300	\$ 42,488	42%
STATION 76 PAINT INTERIOR	\$ 15,000		0%
CONCRETE FLOOR REHAB 75	\$ 9,000		0%
CONCRETE FLOOR REHAB 76	\$ 9,000		0%
CARPET REPLACEMENT 75	\$ 7,500		0%
CARPET REPLACEMENT 76	\$ 7,500		0%
COST OVERRUN	\$ 15,000		0%
	\$ 397,108	\$ 253,084	64%



THIRD QUARTER(Q3) BUDGET

Rodeo-Hercules Fire Protection District

EXPENDITURES: SALARIES & BENEFITS

AGENDA ITEM 14

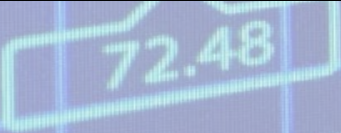
	GL	ADOPTED REVISED BUDGET	YTD ACTUAL THRU 03/31/24	% EXPENDED
DESCRIPTION	CODE	FY2023-24	FY2023-24	
Holiday Pay	1001	218,393	163,173	74.7%
Permanent Salaries	1011	3,063,138	2,283,962	74.56%
Strike Team Reimbursement	1011	-	\$ (10,068)	
Drill/Temporary Salaries	1013	49,000	34,560	70.5%
Overtime	1014	-	-	
FLSA	1014-01	137,277	104,430	76.1%
Backfill/Ancillary	1014-02	681,363	576,004	84.5%
Strike Team	1014-03	-	92,218	
Strike Team-FLSA	1014-04	-	7,920	
Strike Team Reimbursement	1014-05	-	(136,792)	
Deferred Compensation	1015	14,400	12,900	89.6%
FICA	1042	58,000	53,147	91.6%
Retirement	1044	2,824,156	2,116,117	74.9%
Group Insurance	1060	660,757	399,906	60.5%
Group Insurance-Retiree	1061	360,000	238,249	66.2%
Unemployment Insurance	1063	1,000	782	78.2%
Worker's Compensation Ins.	1070	441,129	441,129	100.0%
TOTAL SALARIES AND BENEFITS		8,508,613	6,377,636	74.96%

		ADOPTED	YTD ACTUAL	%
	GL	REVISED BUDGET	THRU 03/31/24	EXPENDED
DESCRIPTION	CODE	FY2023-24	FY2023-24	
Office Expenses	2100	34,750	20,175	58.06%
Books/periodicals/subscriptions	2102	4,000	2,716	67.90%
Communications	2110	217,915	40,848	18.74%
Utilities	2120	41,495	40,635	97.93%
Small Tools and Equipment	2130	10,500	619	5.90%
Medical supplies	2140	26,500	5,418	20.45%
Food	2150	4,420	4,074	92.17%
Clothing & personal supplies	2160	13,440	10,260	76.34%
Household expenses	2170	9,100	7,897	86.78%
Publications and legal notices	2190	1,300	454	34.92%
Memberships	2200	13,482	13,210	97.98%
Rents and leases	2250	203,660	201,154	98.77%
Repair & service equipment	2270	41,920	11,890	28.36%
Vehicle repair services	2271	100,000	47,338	47.34%
Reimbursements	2271		\$ (23,875.00)	
Gas & oil supplies	2272	32,100	10,910	33.99%
Vehicle maintenance-tires	2273	15,000	6,301	42.01%
Maint. Radio & electrical equip.	2276	7,380	5,546	75.15%
Maintenance building & grounds	2281	36,500	8,331	22.82%
Employee travel expenses	2303	5,400	2,235	41.39%
Professional/Specialized services	2310	440,864	311,974	75.93%
Data processing service	2315	4,200	22,487	535.40%
Data processing supplies	2316	323	-	0.00%
Information security	2326	4,620	395	8.55%
Insurance	2360	97,509	36,066	36.99%
Firefighting supplies	2474	98,458	37,024	37.60%
Recreation/Physical Fitness	2476	2,600	-	0.00%
Educational Supplies & Courses	2477	32,763	12,445	37.98%
Other Special Departmental Expenses	2479	4,270	8,253	193.28%
Interest on Notes & Warrants	3520	1,000	-	0.00%
Tax Assessments	3530	23,000	19,455	84.59%
Total Services & Supplies Expenses		1,528,469	864,235	57.67%

**EXPENDITURES:
SERVICES & SUPPLIES**

TOTAL OPERATIONAL BUDGETED VS. EXPENSES

DESCRIPTION	ADOPTED REVISED BUDGET	YTD ACTUAL THRU 03/31/2024 FY2023-24	THRU Q3 EXPENDED
TOTAL OPERATING EXPENSES	\$ 10,037,082	\$ 7,241,871	72.2%



CAPITAL

	REVISED ADOPTED CAPITAL BUDGET	THRU 03/31/24	% EXPENDED
ALERTING SYSTEM 75/76	\$ 231,808	\$ 210,597	91%
STATION BATHROOM REMODELS	\$ 102,300	\$ 42,488	42%
STATION 76 PAINT INTERIOR	\$ 15,000	Rollover	0%
CONCRETE FLOOR REHAB 75	\$ 9,000	Rollover	0%
CONCRETE FLOOR REHAB 76	\$ 9,000	Rollover	0%
CARPET REPLACEMENT 75	\$ 7,500	In Progress	0%
CARPET REPLACEMENT 76	\$ 7,500	In Progress	0%
COST OVERRUN	\$ 15,000		0%
	\$ 397,108	\$ 253,084	64%

TOTAL REVENUE BUDGETED VS. COLLECTED

DESCRIPTION	ADOPTED BUDGET FY2023-2024	Q3 3/31/2024 2023-24	% REC'D	PROJECTED 6/30/2024 2023-24
TOTAL PROPERTY TAXES	4,595,759	4,561,078	99%	4,721,014
TOTAL BENEFIT DISTRICT	1,361,582	1,363,968	100%	1,363,968
TOTAL INTERGOVERNMENTAL	816,997	367,654	45%	965,721
TOTAL MEASURE O	2,645,510	2,647,187	100%	2,647,187
TOTAL OTHER REVENUE	99,750	107,563	108%	141,473
TOTAL REVENUE	9,519,598	9,047,450	95%	9,839,363

Revenue forecast for the end of the 2023/24 FY to be between 9.8-10M

OVERALL FORECAST

- Operational expenses expected to come under budget.
- Revenue is expected to exceed projections.

The District is expected to end the 2023/24 year with a positive balance.

Rodeo-Hercules Fire Protection District
MEMORANDUM

To: Board of Directors, Rodeo-Hercules Fire District
From: Rebecca Ramirez, Interim Fire Chief
Subject: Fire Chief's Report
Date: May 8, 2024

Labor Relations /Personnel

We congratulate Kyle Wellington on his promotion to the position of Engineer/Paramedic.

Reporting: Chief Ramirez

Operations

- 4/8: Engine 75 responded to shooting at Mariposa/ Napa. One patient self-transported prior to EMS arrival.
- 4/9: E75 responded with E78 and E79 for a vehicle accident with injuries. E75 arrived at I-80E @ Pomona after E78 and assisted with traffic block. Pt was cared for and transported by AMR.
- 4/9: E75, E78, and BC 7 were dispatched to a vehicle accident with injuries. One Pt. was transported with moderate injuries.
- 4/16: E75 responded to San Pablo Ave for a solo vehicle rollover accident. Upon arrival E75 found the pt. being assisted by Phillip's refinery staff. Pt. was treated by AMR and then transported with minor injuries.
- 4/26: E75, BC 7, Q76, E78, Air 1 and 2 medic units responded to vehicle accident WB I-80 prior to Willow. Two vehicles involved, one vehicle rolled over. 1 patient transported with minor injuries, four others checked and released.
- 4/25: Q76 crews, while enroute to Contra Costa Medical Regional Center with Medic76, successfully delivered a baby boy in the back of the ambulance. Mother and baby are doing fine.
- 4/26: Q76 and E75 responded to a solo vehicle rollover off the roadway on Highway 4 at Christie Rd. One person transported.
- 4/27: Q76, E75, and E74 responded to I-80E East of Pinole Valley Rd for a vehicle fire following an accident. Q76 blocked traffic as E74 extinguished the vehicle fire while E75 and AMR treated the pt. prior to transport with minor injuries.
- 4/27: E75 and Q76 responded to a single vehicle rollover vehicle accident which sheared a fire hydrant. The pt. was extricated from the vehicle. Q76 and E75 were able to locate the hydrant valve in the roadway and shut it down. AMR transported the pt. with moderate injuries as Q76 and E75 cleared the roadway of gravel and debris.

Reporting: Captain Cochnauer

Training

Crews participated in ConFire's regional core competency drills, new radio programming procedures/protocols, wildland fire responses and high-rise fire/standpipe evolutions at ConFire's training grounds. Chief participated in Countywide EOC activation drill. To prepare for the fires season, crews

performed hose lays up the hill at the top of Coronado St. simulating a fire on the hillside threatening homes. The focus of the drill was mostly for the new drivers that were on duty that day to pump progressive hose lays with limited water supplies.

Reporting: Captain Cochnauer

Facilities/Equipment

Bathroom renovations at station 75 are complete. All vehicle mobile radios and portable radios to be reprogrammed to new EBRCS specifications this month.

Reporting: Chief Ramirez

Fleet Management

E75 -replaced both front tires. Q76-4 rear axle tires replaced. E375 and E376 are both out of service and in for repairs. E376 is receiving annual service, a pump transfer valve and primer pump repairs. 2005 Expedition donation to RDFD complete.

Reporting: Captain Cochnauer

Grants/Reimbursements

Two grants under the Assistance for Firefighting Grant program with FEMA have been submitted for cardiac monitors and portable radios. Award announcements expected this summer. No word yet on previously submitted HSGP for Thermal Imaging Cameras. Earmark funding request to Rep. John Garamendi for Type 3 engine has been submitted with support from Crockett Fire, Senator Nancy Skinner, Assemblymember Buffy Wicks, and Hercules Mayor Dan Romero. We appreciate the assistance from our staff and Townsend with the submissions.

Reporting: Chief Ramirez

Community Risk Reduction

Engine 75C participated in the creek clean-up for Earth Day, cleaning Rodeo Creek on 4/20. The Fire Marshal collaborated with officials from the city of Hercules on a safety concern at a residence with possible hoarding issues, providing feedback to the city and the homeowner. Hercules blood pressure screening is offered the second Wednesday of every month at 11am at the Hercules Senior Center. Rodeo hosts a blood screening at the Senior Center located at 189 Parker Ave on the first Tuesday of every month.

Reporting: Chief Ramirez

Prevention

Fire Marshal Lellis and George Apple continue meeting with developers of Franklin Canyon RV Resort project. Planning with city of Hercules to discuss preparation for Fourth of July event at the bayfront.

Reporting: Chief Ramirez

Fiscal Stabilization/Budget

Budget preparation underway. Third quarter report presented.

Reporting: Chief Ramirez

Community Activities/Meetings

Engine 75C participated in the creek clean-up for Earth Day, cleaning Rodeo Creek. Chief attended RMAC and Phillips CAP monthly meeting. Chief Ramirez was speaker and represented RHFPD at CalChiefs' Administrative Services Section Conference as part of a Chiefs panel.

Reporting: Chief Ramirez



M E M O R A N D U M

To: Rebecca Ramirez, Fire Chief, Rodeo Hercules Fire District

From: Alex Gibbs, Grants Director, Townsend Public Affairs, Inc.
Sammi Maciel, Associate, Townsend Public Affairs, Inc.
Simi Rehill, Associate, Townsend Public Affairs, Inc.

Date: May 2, 2024

Subject: Grants and Funding Monthly Report

Overview

The purpose of this memo is to provide a monthly outline of upcoming funding opportunities and grant programs that could potentially meet the District's funding needs in the near future. This memo is not a comprehensive list of all grants that are currently available, but ones that you may be able to submit competitive applications for relevant priority projects.

Future Opportunities

This month the Legislature passed [AB 106 \(Gabriel\)](#), the first of several anticipated budget bills in the coming months, representing the non-controversial budget solutions that the Legislature and the Governor agreed to the previous week. Governor Newsom signed AB 106 into law on April 15. The measure, called the "Early Action Budget Agreement," includes several of the funding shifts, delays, and reductions that were included in the Governor's January budget proposal to prepare for the anticipated budget deficit.

While the Early Action Agreement does not address some of the more controversial proposed spending cuts including those for core accounts related to transportation, housing, and homelessness programs, it sets the stage for a challenging fiscal year. Looking forward, the May Revision of the budget proposal which reflects revenue returns from the tax season will offer a more comprehensive picture of the state's fiscal health and spending cuts.

In addition to the state budget, lawmakers are in the process of negotiating their priorities for potential bonds to appear on the November Ballot. Three primary bond proposals have emerged during the two-year Legislative Session including a climate bond, a housing bond, and a school facilities modernization bond. Legislators have until June 27 to effectively pass bond measures onto the ballot for consideration at the November General election. The next few weeks will be critical for the passage of any statewide bond proposal.

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Federal Office ▪ 600 Pennsylvania SE • Suite 207 • Washington, DC 20003 • Phone (202) 546-8696 • Fax (202) 546-4555
Southern California Office ▪ 1401 Dove Street • Suite 330 • Newport Beach, CA 92660 • Phone (949) 399-9050 • Fax (949) 476-8215
Central California Office ▪ 744 P Street • Suite 308 • Fresno, CA 93721 • Phone (949) 399-9050 • Fax (949) 476-8215
Northern California Office ▪ 300 Frank Ogawa Plaza • Suite 204 • Oakland, CA 94612 • Phone (510) 835-9050 • Fax (510) 835-9030

Looking Ahead: Grant Program Highlights

Name	Awards & Match	Description	Timeline
<p>California Department of Forestry and Fire Protection (CAL Fire)</p> <p><u>Urban and Community Forestry Grants</u></p>	<p>Total amount available: \$30.8 million</p> <p>Award minimum: \$150,000</p> <p>Award Minimum: \$1,500,000 (Grants under the Urban Forestry Regional or Statewide Impact Type have a maximum award of \$3,000,000)</p> <p>No Match Required</p>	<p>The Urban and Community Forestry Grant Program strives to increase the long-term benefits trees provide, improve the publics understanding and appreciation of urban streets, and advance urban forest management and tree care. The program supports increased and equitable access to urban tree canopy and associated human health, environmental, and economic benefits in disadvantaged communities; broadened community engagement in local urban forest planning, tree planting, and management activities; and improved community and urban forest resilience to climate change, extreme heat, forest pests and diseases, and storm events through best management and maintenance practices.</p> <p>100% of the funds awarded through this grant opportunity must be spent on projects providing direct, meaningful, and assured benefits within urban Priority Populations, which include state-designated disadvantaged communities (DAC), low-income communities (LIC), and/or low-income households (LIH).</p> <p>CalEPA provides the following definitions:</p> <ul style="list-style-type: none"> • Disadvantaged communities are census tracts that are disproportionately affected by multiple types of pollution and areas with vulnerable populations. • Low-income communities and low-income households are census 	<p>Application Deadline: May 30, 2024</p>

		<p>tracts or households that are either at or below 80% of the statewide median income, or at or below the threshold designated as low-income by the California Department of Housing and Community Development's (HCD) 2021 State Income Limits.</p>	
<p>California Natural Resources Agency</p> <p><u>Environmental Enhancement and Mitigation (EEM) Grant Program</u></p>	<p>Total funding available: \$6,700,000</p> <p>Maximum grant amount: \$750,000</p> <p>Acquisition Projects Maximum Amount: \$1,500,000</p> <p>Minimum grant amount: No minimum</p>	<p>The EEM Grant Program seeks projects to mitigate environmental impacts caused by new or modified public transportation facilities. Applicants will describe the discrete EEM project including expected project deliverables, current site conditions, and extent of public access, if applicable. Furthermore, applications will also need to include a brief description of the relationship to the Related Transportation Facility (RTF), and how the EEM project mitigates environmental damage caused by the RTF. Applicants are required to submit an online project proposal in the Resources Agency's Project Tracking and Reporting (RAPTR) system (https://raptr.resources.ca.gov/)</p>	<p>Application Deadline: June 25, 2024</p>
<p>Firehouse Subs</p> <p><u>Firehouse Subs Grant Program</u></p>	<p>Average Award: \$10,000 to \$25,000</p> <p>No Match Required</p>	<p>The Firehouse Subs Program provides funding to purchase equipment or provide training for firefighters in areas where the restaurant chain operates.</p>	<p>Applications accepted quarterly:</p> <ul style="list-style-type: none"> • Quarter 4 2024: Thursday, July 11, 2024 • Quarter 1 2025: Thursday, October 10, 2024 <p>Application portal opens at 7 AM</p>

			PST and typically closes within the first few hours after the maximum of 600 applications has been reached.
<p>Gary Sinise Foundation</p> <p><u>First Responder Grant</u></p>	<p>No Award Min. or Max.</p> <p>No Match Required</p>	<p>The Gary Sinise Foundation’s First Responders Grants provide critical funding for emergency relief, training, and essential equipment.</p>	<p>Ongoing</p> <p>Applicants are limited to one application per calendar year regardless of approval/denial of the application.</p>
<p>Department of Homeland Security (DHS) via CalOES</p> <p><u>State and Local Cybersecurity Grant Program</u></p>	<p>TBA</p> <p>Match Required</p>	<p>The goal of SLCGP is to assist SLT governments with managing and reducing systemic cyber risk.</p> <ul style="list-style-type: none"> • CalOES is submitting their cybersecurity plan to FEMA/DHS by the end of September. • CalOES will then publish information on how local governments can apply for funding. • Email the program officer at <u>Eric.Nehls@CalOES.ca.gov</u> to be added to their listserv for updates on the program. 	<p>CalOES continues to publish updates through their listserv.</p> <p>Guidance for applicants has not been posted to the CalOES website as of April 1, 2024.</p>

Grants Tracker

Submitted Grant Applications

Submission Date	Grant Agency	Grant Program	Project	Request Amount	Local Match	Project Total
3/7/2024	FEMA	Assistance to Firefighters Grants (AFG)	Monitor Defibrillator	\$218,542.35	\$21,854.23	\$240,396.58
3/8/2024	FEMA	Assistance to Firefighters Grants (AFG)	Regional Request: Radio	\$279,867.68	\$25,442.52	\$260,114.92

Submitted Earmark Requests

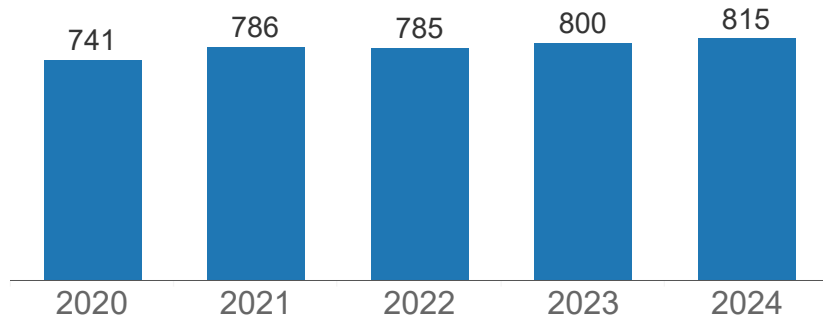
Submission Date	Legislator	Project	Request Amount
4/29/2024	Congressman Garamendi	Type 3 Fire Engine	\$503,631.75

Grant Programs Discussed

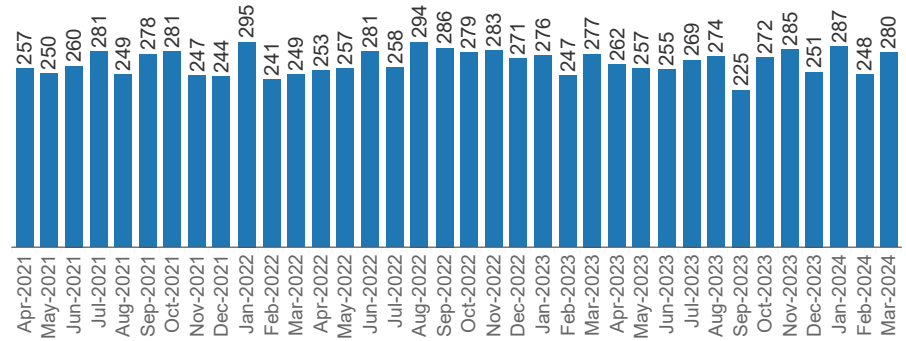
Agency	Program	Due Date	Notes
Motorola	Radio Grant Program	N/A	Discussed pursuing but program is not yet open.

Rodeo Hercules - March 2024 - Incident Snapshot

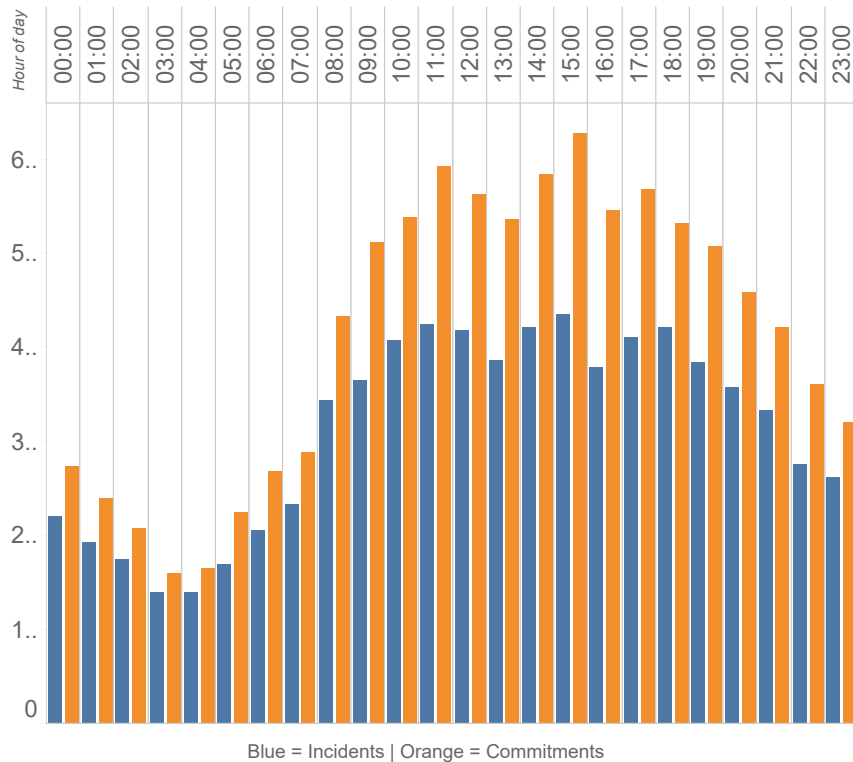
Number of Incidents Year to Date Year-Over-Year - January to March



Number of Incidents by Month (Last 36 Months)

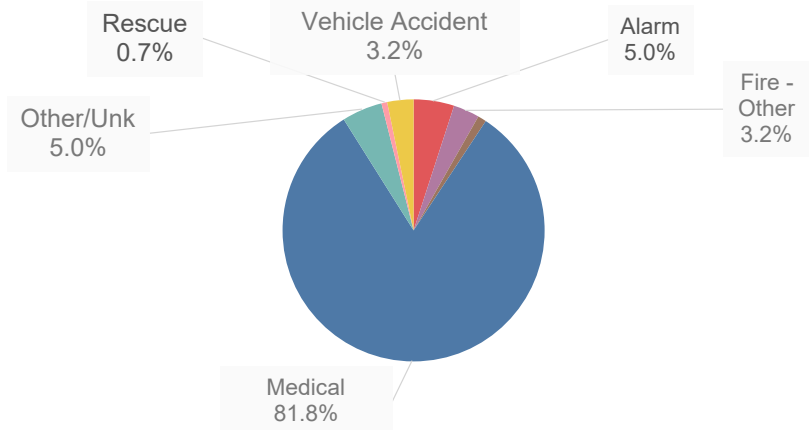


Number of Incidents and Number of Engine and Truck Commitments by Hour of Day Over 36 Months



Number of Incidents by Type - March 2024

	Incidents	% of Total
Alarm	14	5.0%
Fire - Other	9	3.2%
Fire - Structure	3	1.1%
Medical	229	81.8%
Rescue	2	0.7%
Vehicle Accident	9	3.2%
Other/Unk	14	5.0%
Grand Total	280	100.0%



Rodeo Hercules - March 2024 - Incident Snapshot

Average Turnout Times for Units E75 and Q76 by Day/Night and Personal Protection Equipment Over the Last 12 Months

PPE	Unit ID	Time of Day	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	
PPE	E75	Day	00:01:25	00:01:28	00:01:33	00:01:23	00:01:33	00:01:12	00:00:49	00:01:22	00:00:42	00:01:21	00:01:13	00:01:11	
		Night	00:02:20	00:02:25	00:03:36	00:02:37	00:01:55	00:02:17					00:01:07		00:02:37
	Q76	Day	00:01:22	00:01:22	00:01:19	00:01:39	00:01:22	00:01:13	00:01:13	00:01:51	00:00:36	00:01:17	00:00:49		00:01:34
		Night	00:02:15	00:02:07	00:02:03	00:02:38	00:02:36	00:02:11	00:01:52	00:02:31	00:02:26	00:02:10			00:01:42
Not PPE	E75	Day	00:01:42	00:01:19	00:01:17	00:01:19	00:01:15	00:01:34	00:01:27	00:00:59	00:01:50	00:01:55	00:01:45		00:01:26
		Night	00:02:06	00:02:37	00:02:42	00:03:05	00:02:30	00:02:07	00:01:30		00:01:40	00:01:29	00:02:24		00:02:26
	Q76	Day	00:01:54	00:01:17	00:01:02	00:01:37	00:01:17	00:01:28	00:01:09	00:01:37	00:01:10	00:01:11	00:01:22		00:01:22
		Night	00:02:50		00:02:28	00:01:19	00:01:28	00:01:57	00:02:42	00:02:18	00:02:11	00:02:23	00:01:36		00:01:43
Grand Total			00:01:44	00:01:35	00:01:33	00:01:43	00:01:36	00:01:33	00:01:27	00:01:33	00:01:14	00:01:29	00:01:21	00:01:38	

Average Times for Engines and Trucks Responding to Fire Emergencies in Rodeo Hercules When First On Scene – Last 12 Months Including March 2024

Duration	Benchmark	Compliance	Average	Count
Call Processing	00:01:30	60.4%	00:01:28	111
Turnout	00:02:20	76.2%	00:01:48	101
Travel			00:04:52	110
Total Response	00:09:00	72.1%	00:07:59	111

Average Times for Engines and Trucks Responding to EMS Emergencies in Rodeo Hercules When First On Scene – Last 12 Months Including March 2024

Duration	Benchmark	Compliance	Average	Count
Call Processing	00:01:00	31.7%	00:01:34	587
Turnout	00:02:10	75.0%	00:01:41	535
Travel			00:04:23	587
Total Response	00:08:40	77.0%	00:07:32	587

**Mutual and Auto Aid for the Last 12 Months
Total Amount of Time Committed by Engines and Trucks from Rodeo Hercules to Other Agencies and From Those Agencies to Rodeo Hercules**

Jurisdiction	Given	Received
CCCYPD	145:03:53	91:21:24
Crockett	45:17:21	40:24:36
El Cerrito	00:00:00	00:03:12
Richmond	07:54:18	00:31:38
Other	00:00:00	03:16:34
Grand Total	198:15:32	135:37:24

LIST OF FUTURE RHFD AGENDA ITEMS May 2024

Meeting Date	Agenda Item Description	Priority (Legal or RHFD Required, Board Priority, Closed Session, Board Other, Staff Other)	Responsible Party (Board, Staff, Counsel, etc.)	Report (R), Presentation (P), Resolution (RES), Contract (C), RFP	Item Type (Action, Discussion, Receipt of Report, Information, Public Hearing, etc.)	Status (Completed, ongoing, etc.)	Comments (Requested by, Updates, etc.)
08/14/24	Update to District Process for Onboarding Directors & Meas. O Committee Members	Board Priority	Staff	R	Information		Onboarding of Directors & Meas O to ensure legal requirements are met, individuals and Board are aware of when their term ends. Update moved to Feb per Chief's request.
07/10/24	Annual Report	Staff	Staff	Report			
07/10/24	AFG Grant Submittal	Board Priority, Staff	Staff	R,Res	Consent / Action		Agree to support AFG grant submittal for Radios and Cardiac Monitors and, if award is received, accept award.
07/10/24	RFP or Contract for Auditors	Required	Staff		Discussion/possible action	Tentative only	Harshwal Contract is complete. Need to renew or seek
06/12/24	2024/25 FY Budget presentation and adoption	Board Priority	Staff, Financial consultant		Discussion and Possible Action		Board receive and adopt 24-25 FY budget
06/12/24	Election Resolution	RHFD Required	Staff	R	Consent / Action		
06/12/24	Possible Update on Waiver of Meas. O Parcel Late Fees	Legal	Staff, Counsel	R, P, RES	Discussion	continued	Follow-up from Aug. Board meeting. Moved from Oct. to Nov. because data needed from County. Resolution only if needed to support changes to Meas O. Completed-no changes. Staff to follow-up with County on waiver of late fees by county for the 178 parcels. Update TBD.
06/12/24	County Wildfire Mitigation Program Presentation	Board Priority, Staff	Michelle Rinehart	P	Information/Discussion		Presentation given by CCCFPD re: wildfire mitigation services and accessibility
05/15/24	Special Meeting-Con Fire	Board Priority	Staff, Despain, Broschard	presentation	Information/Possible Action		Receive presentation from M. Despain and Chief Broschard.
05/08/24	Measure O Oversight Committee Report to Board		Measure O	R	Discussion and possible action		Measure O Oversight committee annual report
05/08/24	Fire Fuel Breaks Contract		Staff	Contract	Consent/Action	Removed	Removed in favor of ConFire assistance and Measure X assistance
05/08/24	Weed Abatement	Board Priority	Staff	R,P	Discussion/possible action		Presentation of weed abatement program
05/08/24	Local Hazard Mitigation Program Final and Public Comment	Board Priority, Staff, Legal	Staff	P	Presentation		LHMP documents out on County website for public comment presentation only
05/08/24	Benefit Assessment Levy	RHFD Required	Staff	R	Consent / Action		
05/08/24	3rd Quarter Budget Review	Board Priority, Staff	Staff	R, P	Information/Discussion		3rd quarter review of the 2023/24 budget.
04/10/24	Report on state mandated fire prevention inspections	Board Priority	Staff, CSG Consultant	R,Res	Discussion and Possible Action	Completed	Board receives 1205 compliant report and resolution on completion of annual state mandated fire prevention inspections.
04/10/24	Measure O CPI Increase Public Hearing	Board Priority, Legal	Legal	R, Res	Public Hearing, Discussion and Possible Action	Completed	approved
04/10/24	Cal Fire Area Operating Plan AOP	Staff	Staff	R, Res	Consent / Action	Completed/approve	Agreement with CalFire and local regional agencies on Area Operating Plan for wildfires and large incidents.
03/27/24	Special Meeting CSDA Key Learnings	Board Priority	Consultant and Ad Hoc	Workshop	Discussion & Possible Action	Completed	Workshop facilitated by moderator who will assist Board in prioritizing and implementing key learnings. Moved from Feb. 21.
03/13/24	Public Hearing Fire Prevention Fees	Board, Legal, RHFD, State	Staff	R, P, RES	Public Hearing, Discussion and Possibl	Completed	Done Board to hold public hearing and discuss and adopt updated fire prevention fees and corresponding ordinance. Completed adopted.
03/13/24	Receive 2022-2023 Annual Audit Report	Board, Legal, RHFD, State	Consultant, Staff	R, P	Board Receives Report	Completed	DONE received
03/13/24	Receive 2022-2023 Measo O Annual Audit Report from Chief	Board, Legal, RHFD, State	Staff	R, P	Board Receives Report	Completed	DONE Board Received
03/13/24	Agreement for services M.E.D. Enterprises	Board Priority	Board	Res	Discussion & Possible Action	Completed	DONE Consider and approve agreement for services and contract extension for M.E. D Enterprises Michael Despain Completed approved
03/13/24	Agreement for services Strategic Advisory Services	Staff	Staff	R, Res	Discussion & Possible Action	Completed	DONE Consider and approve agreement for financial services SAS Completed approved
03/13/24	Agreement for services Redwood Public Law	Board Priority	Board/Staff/Legal	R, Res	Discussion & Possible Action	Completed	DONE.Consider and approve agreement for legal services Redwood Public Law Completed Approved
02/21/24	Special Meeting Strategic Plan RFP	Board Priority	Consultant and Ad Hoc	R, P	Discussion & Possible Action	Completed	Done CSDA workshop moved to Mar. 27

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02/14/24	Receive Mid-Year Budget Report	Board, Legal, RHFD, State	Staff	R, P, RES	Informational	Completed	DONE. Update from Chief.
02/14/24	Firefighter of the year proclamation	Board	Staff	P	Proclamation	Completed	DONE. Proclamation of FFOTY by Board Chair
02/14/24	Local Hazard Mitigation Program	Board Priority, Staff, Legal	Staff	R	Discussion and Action.	Completed	DONE. District coordinating with City of Hercules. MJLHMP presented in draft and comments received for submission to the County.
02/14/24	Quarterly Report on Future Agenda Items	Board Priority, Staff	Staff and Chair	R	Info. & Discussion.	Completed	with Chief discuss moving it to monthly reporting.
02/14/24	Modification to agreement with M.E.D. Enterprises	Board, Staff, Legal	Board	N/A	Discussion poss act	no action	Discuss possible modifications to contract
02/14/24	Measure O Ordinance revisions	Board, Legal, RHFD, State	Board, AdHoc	N/A	Discussion poss act	no action	Discussion
02/14/24	CSDA Key Learning workshop	Board, AdHoc governance	Board, AdHoc	N/A	Discussion poss act	scheduled	Discussion
02/14/24	District EMS Responsibilities	Legal	Staff	P	Information	Completed	DONE. Board seeking clarification of District Responsibilities. Per Chief request move to Feb 2024.
01/31/24	Special Meeting Strategic Plan	Board Priority	Consultant and Ad Hoc	R, P	Discussion & Possible Action	Completed	DONE. Meeting 6pm-8pm. Waiting direction from Mr. Pio Roda on whether a PH is required as Board is considering modifying OPS standards. PH requires 30 day public notice. No PH required.
01/10/24	Consideration of Meas. O Assessment to Unit vs. Parcel	Board Priority, RHFD	Director Davidson	R	Action	no action	DONE. Ad Hoc created for recommendation of a consultant to assist Board in analysis and feasibility.
01/10/24	Financial Stability Considerations for Special Districts	Board Priority	Board, RHFD	R, P, RES,	Action	no action	DONE. Gathering info. from State & National Chapters & Business Affiliates; they hire grant writing agencies. Board Alternate Funding Ad Hoc to present with Chief Agreement to hire a grant writing company to meet various District needs. Board approved hiring TPA.
01/10/24	District Reorganization	Legal, Board Priority	Board		Action		DONE. Selection of Chair and Vice-Chair
01/10/24	Annual Calendar	Board Priority	Board	Calendar	Informational	Completed	DONE. Annual Calendar prepared in coordination with Chief. Approved by Board at Oct meeting. To be included in Jan. Board packet
01/10/24	Bathroom Renovations and Additional Funding Request	Board Priority, RHFD	RHFD	R, Estimates	Action		DONE. Approved by Board.
01/10/24	CSDA Key Learnings Survey Report	Board Priority	Board	R	Informational	Completed	DONE. Ad Hoc will recommend moderator for Board workshop on Feb. 21.
01/10/24	Local Hazard Metigation Program	Board, Legal, RHFD, State	Staff	R, P, RES	Informational		DONE. District coordinating with City of Hercules. Presentation in January. Future updates TBD by Chief.
12/13/23	Special Meeting: Strategic Plan Workshop	Board Priority	Counselant Mike Despain	P	Discussion & Action	Completed	DONE. Hold date & time. Despain led workshop 6PM-8PM. Moved from Oct. to Nov. because data needed from County. Resolution only if needed to support changes to
11/08/23	Update on Possible Meas O Waiver of Zero Value Parcels	Legal	Staff, Counsel	R, P, RES	Action	Completed	DONE. Possible approval of brochures for distribution. Approved by Board. SP Ad Hoc to coordinated distribution with Chief.
11/08/23	Review of Strategic Plan & Business Implementation Plan	Board Priority	Board	P	Action	Completed	DONE. Approved by Board. District did not receive Meas X funds for alerting system. Chief to move forward with purchase in Dec. Update at Jan Bd meeting in Chief's report; system to be installed in Jan.
11/08/23	Procurement of Station Alerting Systems	Board Priority, Legal	Staff, Counsel	R, RES, RFP, C	Action	Completed	DONE. Approved by Board. District did not receive Meas X funds for alerting system. Chief to move forward with purchase in Dec. Update at Jan Bd meeting in Chief's report; system to be installed in Jan.
11/08/23	District Process for Onboarding Directors & Meas. O Committee Members	Board Priority	Saff	R	Information	moved to August 20	Onboarding of Directors & Meas O committee members to ensure legal requirements are met, individuals and Board are aware of when their term ends. Update moved to April per Chief's request.
11/08/23	Role of General Counsel & Board Management of Interactions with Counsel	Board Other	Counsel	R	Information	Completed	DONE. Director's request.

